

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF FINANCIAL ASSISTANCE
STATE GRANT MANAGEMENT
2020 West El Camino Ave, 4th Floor
Sacramento, CA 95833
Email: CESH@hcd.ca.gov



CALIFORNIA EMERGENCY SOLUTIONS AND HOUSING PROGRAM AUTHORIZED SIGNATORIES IDENTITY FORM

Date: 11/3/2020

HCD Contract Number: 18-CESH-12478

Administrative Entity Name: County of San Bernardino

FORM INSTRUCTIONS

Please provide the name, position/title and signature of all the individuals who are authorized to sign in lieu of the authorized representative listed in the Standard Agreement in the space provided below.

NOTE: If the information provided below changes, update this form and send it to your HCD representative along with a copy of the meeting notes or some other official documentation evidencing the change in persons occupying the authorized position/title. The additional documentation evidencing the name, signature and position/title of authorized signatories need not be CESH specific, but may provide general authority evidencing the name and position/title of the individuals authorized to legally bind the governing body.

Name of Signer	Position/Title	Signature
Leonard X. Hernandez	Chief Executive Officer	<i>Leonard X. Hernandez</i> 11/3/20
Dena Fuentes	Deputy Executive Officer	<i>Dena Fuentes</i> 11/3/20

CERTIFICATION

I certify that the signature(s) above are of the individuals authorized to request payment of funds under the grant cited above.

Curt Hagman

Chairman, Board of Supervisors

Name of Authorized Representative
(Note: Cannot be a person named above)

Title of Authorized Representative

Signature of Authorized Representative

DEC 15 2020

Date



County of San Bernardino DELEGATED AUTHORITY – DOCUMENT REVIEW FORM

This form is for use by any department or other entity that has been authorized by Board of Supervisors/Directors action to execute grant applications, awards, amendments or other agreements on their behalf. All documents to be executed under such delegated authority must be routed for County Counsel and County Administrative Office review prior to signature by designee.

Note: This process should NOT be used to execute documents under a master agreement or template, or for construction contract change orders. Contact your County Counsel for instructions related to review of these documents.

Complete and submit this form, along with required documents proposed for signature, via email to the department's County Counsel representative and Finance Analyst. If the documents proposed for signature are within the delegated authority, the department will submit the requisite hard copies for signature to the County Counsel representative. Once County Counsel has signed, the department will submit the signed documents in hard copy, as well as by email, to CAO Special Projects Team for review. If approved, the department will be provided routing instructions as well as direction to submit one set of the executed documents to the Clerk of the Board within 30 days.

For detailed instructions on submission requirements, reference Section 7.3 of the Board Agenda Item Guidelines as the Delegation of Authority does not eliminate the document submission requirements.

Department/Agency/Entity: Community Development and Housing Agency

Contact Name: Erica Watkins

Telephone: (909) 387-4438

Agreement No.: 19-518 Amendment No.: _____ Date of Board Item 8/6/19 Board Item No.: 14



Name of Contract Entity/Project Name: California Emergency Solutions and Housing (CESH) Program Round One Funding

Explanation of request/Special Instructions:

On August 6, 2019, the Board of Supervisors accepted the grant award (State Agreement No. 18-CESH-12478) (County Agreement No. 19-518) from the State of California Department of Housing and Community Development for the California Emergency Solutions and Housing Program Round 1. Request that the Chair of the Board of Supervisors sign the CESH Authorized Signatory form for CESH Round 1. Authorized signatures are required to be on file with the State. This request would officially authorize the signatures of the County Executive Officer and the Deputy Executive Officer of the Community Development and Housing Agency. The authorized signatures allow for the County to execute requests disbursement of funds as well as to execute any required ancillary documents.

Insert check mark that the following required documents are attached to this request:

- ☒ Documents proposed for signature (Note: For contracts, include a signed non-standard contract coversheet for contracts not submitted on a standard contract form).
- ☒ Board Agenda item that delegated the authority

Department Routed to County Counsel	County Counsel Name: Suzanne Bryant	Date Sent: 11/18/20
Reviewing County Counsel Use Only	Review Date <u>11.19.2020</u>  Signature	Determination: <input checked="" type="checkbox"/> Within Scope of Delegated Authority <input type="checkbox"/> Outside Scope of Delegated Authority
CAO-Special Projects Use Only	Review Date <u>11.24.2020</u>  Signature	Disposition: <input checked="" type="checkbox"/> Route for signature to: ____ Chair <input checked="" type="checkbox"/> CEO ____ Department ____ Return to Department for preparation of agenda item