

**REPORT/RECOMMENDATION TO THE BOARD OF DIRECTORS
OF THE BLOOMINGTON RECREATION AND PARK DISTRICT
AND RECORD OF ACTION**

February 9, 2021

FROM

BRENDON BIGGS, Director, Department of Public Works - Special Districts

SUBJECT

Budget Adjustment for Installation of Monument Sign at the Dave Jayne Equestrian Arena

RECOMMENDATION(S)

Acting as the governing body of Bloomington Recreation and Park District, authorize the Auditor-Controller/Treasurer/Tax Collector to post budget adjustments to increase appropriation in the amount of \$11,340 as detailed in the financial impact section for final payment costs to install a monument sign at the Dave Jayne Equestrian Area in Bloomington (Four votes required).

(Presenter: Trevor Leja, Deputy Director 386-8811)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Operate in a Fiscally-Responsible and Business-Like Manner.

FINANCIAL IMPACT

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost) as the one-time payment of \$11,339.45 for the remaining costs to install a monument sign at the Dave Jayne Equestrian Arena will be funded by available reserves of the Bloomington Recreation and Park District. The following budget adjustments are needed for this payment:

Fund Center	Commitment Item	Description	Action	Amount
6250002584	54104010	Improvements to Land	Increase	\$11,340
6250002584	37008880	Fund Balance – Available Reserves	Decrease	\$11,340

In 2019-20, the San Bernardino County Fifth Supervisorial District contributed \$25,000, through its discretionary funding, to the Bloomington Recreation and Park District for the subject project. Use of \$11,340 in available reserves represents the residual amount from that contribution.

BACKGROUND INFORMATION

On December 17, 2019 (Item No. 78), the Board of Directors (Board) approved the 2019-20 First Quarter Budget Report for the Bloomington Recreation and Park District (District). The report included a \$25,000 appropriation increase for the cost to install a monument sign at the District's Dave Jayne Equestrian Arena (Project). In January 2020, FX Signs Inc. (FX) was issued a \$22,678.91 purchase order (PO) for the Project, with FX receiving a required 50% (\$11,339.46) payment prior to commencing work. As of June 30, 2020, the Project was still in progress. The PO with FX was inadvertently cancelled at fiscal year-end and the remaining budget authority for the PO (\$11,339.45) was simultaneously eliminated.

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Installation of the monument sign was completed by FX in December 2020 and the \$11,340 recommended budget increase is for payment of the PO's remaining amount (\$11,339.45). Board approval of this item will provide the District with sufficient 2020-21 budget authority to proceed with this payment.

PROCUREMENT

N/A

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Dawn Martin, Deputy County Counsel, 387-5455) on February 1, 2021; Auditor-Controller/Treasurer/Tax Collector (Erika Gomez, General Accounting Manager, 382-3196) on February 1, 2021; Finance (Tom Forster, Administrative Analyst, 387-4635) on February 1, 2021; and County Finance and Administration (Matthew Erickson, County Chief Financial Officer, 387-5423) on February 1, 2021.

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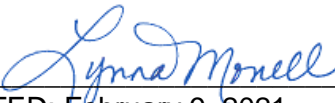
Record of Action of the Board of Directors
Bloomington Recreation and Park District

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Janice Rutherford

Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, SECRETARY

BY 
DATED: February 9, 2021



cc: File- SDD/Bloomington Recreation and Park District
LA 02/19/2021