

THE INFORMATION IN THIS BOX IS NOT A PART OF THE CONTRACT AND IS FOR COUNTY USE ONLY



Contract Number _____

SAP Number _____

Children and Family Services

Department Contract Representative	Brenda Bovee
Telephone Number	(909) 383-9727
Contractor	California Department of Housing and Community Development
Contractor Representative	Stephanie Tran-Houangvilay
Telephone Number	(916) 274-0533
Contract Term	Effective upon execution through June 30, 2023
Original Contract Amount	\$363,680
Amendment Amount	
Total Contract Amount	\$363,680
Cost Center	5055052738

Briefly describe the general nature of the contract: Allocation award agreement (State Agreement No. 19-HNP-14139) from the California Department of Housing and Community Development for the Housing Navigators Program to provide housing support to eligible young adults, in the amount of \$363,680, effective upon execution by all parties through June 30, 2023. Any grant funds that are unexpended as of June 30, 2022, must be returned to the Department of Housing and Community Development no later than July 31, 2022.

FOR COUNTY USE ONLY

Approved as to Legal Form

A handwritten signature in blue ink that reads "Julie J. Surber".

48603B68D8484F4

Julie Surber, Principal Assistant County Counsel

March 24, 2021

Date _____

Reviewed for Contract Compliance

▶ _____

Date _____

Reviewed/Approved by Department

▶ _____

Date _____

STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES

STANDARD AGREEMENT

STD 213 (Rev. 03/2019)

AGREEMENT NUMBER

19-HNP-14139

PURCHASING AUTHORITY NUMBER (if applicable)

1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

CONTRACTOR'S NAME

San Bernardino County

2. The term of this Agreement is:

START DATE

Upon HCD Approval

THROUGH END DATE

06/30/2023

3. The maximum amount of this Agreement is:

\$363,680.00

4. The parties agree to comply with the terms and conditions of the following exhibits, which are by this reference made a part of the Agreement.

EXHIBITS	TITLE	PAGES
Exhibit A	Authority, Purpose and Scope of Work	2
Exhibit B	Budget Detail and Payment Provisions	1
Exhibit C*	State of California General Terms and Conditions	GTC - 04/2017
TOTAL NUMBER OF PAGES ATTACHED		3

Items shown with an asterisk (*), are hereby incorporated by reference and made part of this agreement as if attached hereto.

These documents can be viewed at <https://www.dgs.ca.gov/OLS/Resources>

IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.

CONTRACTOR

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)

San Bernardino County

CONTRACTOR BUSINESS ADDRESS

150 South Lena Road

CITY

San Bernardino

STATE

CA

ZIP

92415

PRINTED NAME OF PERSON SIGNING

Curt Hagman

TITLE

Chairman, Board of Supervisors

CONTRACTOR AUTHORIZED SIGNATURE

DATE SIGNED

APR 06 2021

STATE OF CALIFORNIA

CONTRACTING AGENCY NAME

Department of Housing and Community Development

CONTRACTING AGENCY ADDRESS

2020 W. El Camino Ave., Suite 130

CITY

Sacramento

STATE

CA

ZIP

95833

PRINTED NAME OF PERSON SIGNING

Shaun Singh

TITLE

Contracts Manager,
Business & Contract Services Branch

CONTRACTING AGENCY AUTHORIZED SIGNATURE

DATE SIGNED

California Department of General Services Approval (or exemption, if applicable)

Exempt per; SCM Vol. 1 4.04.A.3 (DGS memo dated 6/12/1981)

SIGNED AND CERTIFIED THAT A COPY OF
THIS DOCUMENT HAS BEEN DELIVERED
TO THE CHAIRMAN OF THE BOARD
LYNNA MONELLI
Clerk of the Board of Supervisors
of the County of San Bernardino

By

Deputy

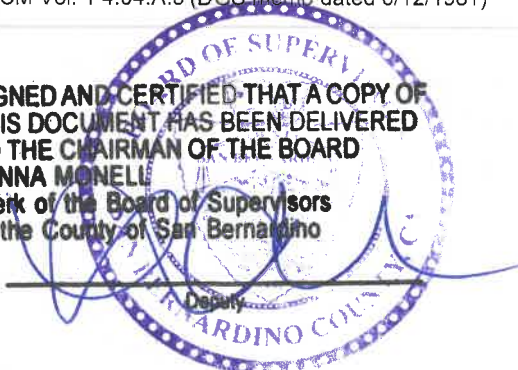


EXHIBIT A

AUTHORITY, PURPOSE AND SCOPE OF WORK

1. **Authority**

Pursuant to Item 2240-103-0001 of Section 2 of the Budget Act of 2019 as amended by Section 16 of Chapter 363 of the Statutes of 2019 (SB 109) (the "Statute"), the Department of Housing and Community Development (the "Department") shall allocate to counties the designated funding for the support of housing navigators to help young adults 18 years and up to 21 years secure and maintain housing. This Standard Agreement (the "Agreement") is entered into under the authority of, and in furtherance of the purposes of, the Statute.

2. **Purpose**

In accordance with the authority cited above, the Contractor was awarded Financial Assistance (the "Allocation Acceptance Form") from the Program (the "Grant"). The Allocation Acceptance Form, including all representations made by the Contractor made therein, are hereby incorporated in this Agreement by this reference. The Department agreed to make the Grant, based on the Statute and this Agreement.

The Department and the Contractor agree to enter into this Agreement in accordance with the terms and conditions set forth herein, subject to all the provisions of the applicable statutes and further subject to the state laws and requirements governing state contracts.

3. **Scope of Work**

The Contractor shall use all of this funding for the support of housing navigators to help young adults aged 18 years and up to 21 years secure and maintain housing, with priority given to young adults in the foster care system.

4. **Monitoring and Reporting**

The Contractor shall maintain books, records, documents, and other evidence that demonstrates the funding was used for the appropriate purposes, as laid out in the Scope of Work. These books, records, documents, and other evidence shall be made available for audit and inspection by the Department for a period of three years. A reporting form, provided by the Department, shall be submitted annually, by June 30 addressing the following:

- A. How many people were served?
- B. What were the funds used for?
- C. Who were the housing navigator(s)?
- D. How many people served were in the foster care system?

Housing Navigators Program (HNP)
NOFA: 02/07/2020
Approved Date: 02/13/2020
Prep. Date: 08/04/2020

SIGNED AND CERTIFIED THAT A COPY OF
THIS DOCUMENT HAS BEEN DELIVERED
TO THE CHAIRMAN OF THE BOARD
LYNN MONTELL
Chair of the Board of Supervisors
of the County of San Bernardino

By _____
Deputy

EXHIBIT A

5. Effective Date and Expenditure Deadline

- A. This Agreement is effective upon approval by the Department representative's signature on page one of the fully executed Standard Agreement, STD 213, (the "Effective Date").
- B. Any Grant funds remaining unexpended as of June 30, 2022, must be returned to the Department. Checks shall be payable to the Department of Housing and Community Development and mailed to 2020 West El Camino Avenue, Attention: Accounting Division, Room 300, Sacramento, CA 95833, no later than July 31, 2022 and must reference the Contract Number.

EXHIBIT B

BUDGET DETAIL AND PAYMENT PROVISIONS

STATUTORY AUTHORITY:

The Budget Act of 2019 Section 2 of the Budget Act of 2019 as amended by Section 16 of Chapter 363 of the Statutes of 2019 (SB 109)

2240-103-0001-local assistance, California Department of Housing and Community Development: \$25,700,000

Schedule:

1665-Financial Assistance Program: \$25,700,000

Provisions:

(1-2 omitted)

3. (a) Of the funds appropriated in this item, \$5,000,000 shall be allocated to counties for the support of housing navigators to help young adults aged 18 years and up to 21 years secure and maintain housing, with priority given to young adults in the foster care system. The California Department of Housing and Community Development may consult with the Department of Social Services to develop an allocation schedule for the purpose of distributing these funds to counties. These funds shall be available for encumbrance or expenditure until June 30, 2022.
- (b) Notwithstanding any other law, grants awarded pursuant to this provision shall be exempt from the personal services contracting requirements of Article 4 (commencing with Section 19130) of Chapter 5 of Part 2 of Division 5 of Title 2 of the Government Code, and from the Public Contract Code and the State Contracting Manual, and shall not be subject to the approval of the Department of General Services.