

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF THE COUNTY OF SAN BERNARDINO
AND RECORD OF ACTION**

May 4, 2021

FROM

WILLIAM L. GILBERT, Director, Arrowhead Regional Medical Center

SUBJECT

Amendment to Agreement with Arnold Kevin Nourse dba Nourse Leadership Strategies for Leadership Coaching and Education

RECOMMENDATION(S)

Approve **Amendment No. 4** to **Agreement No. 20-606** with Arnold Kevin Nourse dba Nourse Leadership Strategies, that extends the contract termination date, from June 30, 2021 through December 31, 2021, with no change to the contract amount.

(Presenter: William L. Gilbert, Director, 580-6150)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Operate in a Fiscally-Responsible and Business-Like Manner.

Provide for the Safety, Health and Social Service Needs of County Residents.

FINANCIAL IMPACT

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost). There are no costs associated with this amendment. Sufficient appropriation for the agreement has been included in Arrowhead Regional Medical Center (ARMC) 2020-21 budget and future recommended budgets.

BACKGROUND INFORMATION

Approval of the recommendation will allow ARMC to continue to work with Arnold Kevin Nourse dba Nourse Leadership Strategies (Nourse) on current team coaching and facilitation, executive coaching and expanding healthcare. Due to the needs of patient care during the pandemic, many of the training sessions were canceled. Approval of the contract extension will allow ARMC leadership to work with Nourse staff to extend the training, coaching, and education program. Nourse has been instrumental in the development of ARMC's Management Development and Future Leadership Programs. This amendment and the underlying agreement provides for the safety, health and social service needs of County residents, by expanding the knowledge of all participating staff at ARMC to better understand each of their roles within the healthcare setting.

On September 17, 2017, Purchasing approved a competitively bid agreement with Nourse in the amount of \$38,250, for the period of September 20, 2017 through November 29, 2018. On October 11, 2018, Purchasing amended the agreement to extend the term through June 29, 2019. On May 9, 2019, Purchasing amended the agreement to increase the amount by \$120,000 and extend the term of the agreement through July 30, 2021. On July 28, 2020 (Item No. 12), the Board of Supervisors approved Amendment No. 3 to Agreement No. 20-606 with

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Nourse Leadership Strategies that expanded the agreement to include leadership mentoring, coaching, and education, and increased the contract amount by \$248,625, from \$158,250 to \$406,875, with no changes to the contract period of September 20, 2017 through June 30, 2021.

PROCUREMENT

ARMC recommends approval of Amendment No. 4 to the Agreement with Arnold Kevin Nourse dba Nourse Leadership Strategies as it will allow hospital personnel to receive ongoing mentoring, coaching, and education to the fullest extent allowed by the current SOW and remaining contract funds.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Charles Phan, Deputy County Counsel, 387-5455) on April 9, 2021; Purchasing Department (Ariel Gill, Buyer, 777-0722) on April 12, 2021; ARMC Finance (Chen Wu, Finance and Budget Officer, 580-3165) on April 13, 2021; Finance (Yael Verduzco, Administrative Analyst, 387-5285) on April 14, 2021; and County Finance and Administration (Matthew Erickson, County Chief Financial Officer, 387-5423) on April 18, 2021.

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Record of Action of the Board of Supervisors
County of San Bernardino

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Col. Paul Cook (Ret.)

Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: May 4, 2021



cc: ARMC- Gilbert w/agree
Contractor- C/O ARMC w/agree
File- w/agree
LA 05/7/2021