THE INFORMATION IN THIS BOX IS NOT A PART OF THE CONTRACT AND IS FOR COUNTY USE ONLY

SAN BERNARDINO COUNTY

Contract Number

20-243 A-1

SAP Number

4400014295

Transitional Assistance Department

Department Contract Representative	John Greswit, Contract Analyst
Telephone Number	(909) 388-0320
Contractor	Family Assistance Program
Contractor Representative	Darryl Evey, Executive Director
Telephone Number	(760) 843-0701
Contract Term	7/01/20 through 06/30/22
Original Contract Amount	$379,196
Amendment Amount	$379,196
Total Contract Amount	$758,392
Cost Center	5017601000 and 5017611000

IT IS HEREBY AGREED AS FOLLOWS*:*

AMENDMENT NO. 1

It is hereby agreed to amend Contract No. 20-243, effective July 1, 2021, as follows:

SECTION V. FISCAL PROVISIONS, amend Paragraph A. to read as follows:

A. The maximum amount of reimbursement under this Contract shall not exceed $758,392 ($379,196 for FY 2020-21; $379,196 for FY 2021-22), of which $674,392 may be federally funded, and shall be subject to availability of funds to the County. The consideration to be paid to Contractor, as provided herein, shall be in full payment for all Contractor's services and expenses incurred in the performance hereof, including travel and per diem.

In order to ensure there is enough Presley funding for all providers, each provider's Presley fund spending will be capped by year-to-date totals as follows:

Month	Total YTD Presley Spending
July	$3,500.00
August	$7,000.00
September	$10,500.00

Each provider will be limited to one month's worth of funds ($3,500.00) each month.

October	$14,000.00
November	$17,500.00
December	$21,000.00
January	$24,500.00
February	$28,000.00
March	$31,500.00
April	$35,000.00
May	$38,500.00
June	$42,000.00

Under spending in one month will be rolled over to the next month(s), and can be spent in addition to the next month's funding.

Total year-to-date spending for Presley funds will not be allowed to exceed the schedule to the left.

Reimbursement under this Contract shall be based on a cost reimbursement method and is limited to the obligations and expenditures specified in the Program Budget, included as Attachment F. Such expenditures shall be further limited to those that are considered both reasonable and necessary, meaning the nature and amount does not exceed what an ordinary prudent person in the conduct of competitive business would incur.

SECTION VIII. TERM is amended to read as follows:

This Contract is effective as of July 1, 2020, and is extended from its original expiration date of June 30, 2021, to expire on June 30, 2022, but may be terminated earlier in accordance with provisions of Section IX of the Contract.

Section XI. CONCLUSION, amend Paragraph C. and add Paragraph D. to read as follows:

C. This Contract may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Contract. The parties shall be entitled to sign and transmit an electronic signature of this Contract (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Contract upon request.

D. **IN WITNESS WHEREOF**, the Board of Supervisors of the County of San Bernardino has caused this Contract to be subscribed to by the Clerk thereof, and Contractor has caused this Contract to be subscribed in its behalf by its duly authorized officers, the day, month, and year written.

ATTACHMENT F – PROGRAM BUDGET:

Add Program Budget for FY 2021-22.

All other terms and conditions of Contract No. 20-243 remain in full force and effect.

COUNTY OF SAN BERNARDINO

►

Curt Hagman, Chairman, Board of Supervisors

Dated:

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

Lynna Monell
Clerk of the Board of Supervisors
of the County of San Bernardino

By

Deputy

Family Assistance Program
(Print or type name of corporation, company, contractor, etc.)

By ►

(Authorized signature - sign in blue ink)

Name Darryl Evey
(*Print or type name of person signing contract)*

Title Executive Director
(Print or Type)

Dated:

Address 15075 7th Street

Victorville, CA 92395

FOR COUNTY USE ONLY

Approved as to Legal Form	Reviewed for Contract Compliance	Reviewed/Approved by Department
►	►	►
Adam Ebright, Deputy County Counsel	Jennifer Mulhall-Daudel, HS Contracts	Gilbert Ramos, Director
Date	Date	Date

FAMILY ASSISTANCE PROGRAM

July 1, 2021 – June 30, 2022

I. PROGRAM COSTS

List only those items of cost which are chargeable, in whole or part, to the program

A. Salaries and Benefits

	(1)	(2)	(3)
COST ITEM	**TOTAL COST TO THE ORGANIZATION**	**PERCENT CHARGED TO GRANT**	**TOTAL COST TO GRANT**
1. Job Title: Program Manager			
Salary: $ 66,560 annually	$66,560	50%	$33,280
Benefits: 15 % of Salary	$ 9,984	50%	$ 4,992
2. Job Title: CW Advocate (2 positions)			
Salary: $ 91,520 annually	$91,520	100%	$91,520
Benefits: 15% of Salary	$13,728	100%	$13,728
3. Job Title: CW Advocate II			
Salary: $ 17,680 annually	$17,160	100%	$17,160
Benefits: 10% of Salary	$ 1,716	100%	$ 1,716
4. Job Title: Finance Director			
Salary: $ 89,440 annually	$89,440	25%	$22,360
Benefits: 15% Benefits	$13,416	25%	$ 3,354
5. Job Title: Legal Advocate			
Salary: $ 39,520 annually	$39,520	50%	$19,760
Benefits: 15% of Salary	$ 5,928	50%	$ 2,964
6. Job Title: Grant Management			
Salary: $ 43,680 annually	$43,680	50%	$21,840
Benefits: 10 % of Salary	$ 4,368	50%	$ 2,184
7. Job Title: Childcare Advocate			
Salary: $ 35,360 annually	$35,360	100%	$35,360
Benefits: 10% of Salary	$ 3,536	100%	$ 3,536
SUBTOTALS:	**$ 435,916**		**$ 273,754**

B. Operating Expenses

	(1)	(2)	(3)	(4)
		TOTAL COST TO THE ORGANIZATION	**PERCENT CHARGED TO CONTRACT**	**TOTAL COST TO CONTRACT**
1. Office Supplies		$36,500	50%	$18,250
2. Promotional Materials		$10,000	50%	$ 5,000
3. Utilities		$17,000	50%	$ 8,500
4. Telephones		$ 5,000	50%	$ 2,500
5. Audit		$17,500	33%	$ 5,775
6. Liability Insurance		$36,500	33%	$12,045
7. Travel & Training		$10,000	50%	$ 5,000
8. Repairs & Maintenance		$12,744	50%	$ 6,372
9. Presley Expense		$42,000	100%	$42,000
SUBTOTALS		$187,244		$ 105,442
SUBTOTALS, (A) above		$ 435,916		$ 273,754
TOTALS		**$ 623,160**		**$ 379,196**

FAMILY ASSISTANCE PROGRAM

PROGRAM BUDGET NARRATIVE
CalWORKs/PRESLEY DOMESTIC VIOLENCE INTERVENTION AND SHELTER SERVICES

July 1, 2021 – June 30, 2022

A. Personnel Costs		
Item#	**Item Name**	**Narrative (explanation/justification)**
1.	Program Manager	The Program Manager position is budgeted at 50% of the salary and benefits. It is anticipated that 50% of the time will be spent assisting clients either through direct services, managing staff that are assisting clients, or processing reports for the CALWORKS program.
2. & 3.	Cal WORKS Advocate	2 Advocates will work on this program. Each of these advocates will be available to work out of local Cal WORKS offices in the service regions. When not at the county office, the advocate will work from one of the agency outreach office in Victorville, San Bernardino, Redlands or Fontana. The positions listed on #2 will work full-time. The positions listed on #3 will work part-time. All positions will be charged 100% to this contract.
4.	Finance Director	The Finance Director position is budgeted at 25% of the salary. It is anticipated that 25% of the time will be spend performing duties related to this contract.
5.	Legal Advocate	This position assists clients with restraining orders, legal issues and safety planning. Her clientele are typically 50% Cal Works recipients. The salary and benefits for this position will be charged 50% to this contract.
6.	Grant Management	This position will provide reporting for this contract. This position is budgeted at 50% of the salary and benefits.
7.	Childcare Advocate	This is full-time position will provide child-care services during the daytime hours. This will generally by Monday through Friday, allowing victims in the program to take care of business in the community while their children are being supervised by the Childcare Advocate. 100% of this salary will be billed to the contract.
B. Administrative Costs		
1.	Office Supplies	Office supplies will be used by all of the offices and will be charged at 50% to this contract.
2.	Promotional Materials	Promotional materials will be distributed at county offices and at other locations throughout the regions served. These materials will be charged 50% to this contract.
3.	Utilities	Utilities for the outreach office will be charged 50% to this contract.
4.	Telephones	The telephones for the Outreach office will be charged 50% to this contract.
5.	Audit	The annual audit of the financials will be charged at 33% to this contract.
6.	Liability Insurance	The liability insurance for the organization will be charged 33% to this contract.
7.	Travel & Training	Travel & training expenses related to domestic violence services will be charged at 50% to this contract. The travel expense is for travel to and from training or promotional events. The training will cover expenses for bringing training to the staff and for sending staff members to off-site training.
8.	Repairs & Maintenance	Repairs & Maintenance will be charged at 50% to this contract. This expense will cover some minor repairs to the property and weekly maintenance work that needs to be done.
9.	Presley Expense	Annual amount of $42,000 (100%) will be used for other shelter related expenses as require by the Welfare & Institutions Code section 18290.