

ATTACHMENT D

County of San Bernardino

Summary of Classification and

Reclassification

Actions included in the 2021-22

Recommended Budget

Attachment D includes the following reports:

Classification Actions (Page 2) – If applicable, lists all classification actions requested as part of the 2021-22 Recommended Budget. This may include: the addition of new classifications, the deletion of existing classifications, technical title changes, equity adjustments, salary range adjustments, and/or representation unit changes.

Reclassification Actions (Page 3) – Lists the positions that are proposed to be reclassified as part of the 2021-22 Recommended Budget.

Classification Actions

Establish the Following Classifications:

<u>Entity</u>	<u>Classification Title</u>	<u>Representation Unit</u>	<u>Range</u>	<u>Conflict of Interest Code</u>
County	CEO Executive Assistant - Unclassified	Exempt	60C	N/A
County	Deputy Director, Administrative Services	Exempt	75C	2
County	Engineering Technician I (Trainee)	Technical & Inspection	34T	N/A
County	Health Informatics Specialist	Technical & Inspection	50	N/A
County	Probation Assistant	Technical & Inspection	35	N/A

Delete Classification Upon Position Vacancy:

<u>Entity</u>	<u>Classification Title</u>	<u>Job code</u>	<u>Representation Unit</u>	<u>Current Range</u>
County	Engineering Technician I	05136	Technical & Inspection	34

Technical Title Change:

<u>Entity</u>	<u>Current Classification Title</u>	<u>Job code</u>	<u>New Classification Title</u>
County	County Privacy/Ethics Officer	01062	County Compliance, Ethics and Privacy Officer
County	Human Resources Section Manager	16109	Human Resources Manager
County	Information Services Deputy Chief	01302	IT Deputy Chief
County	Information Services Division Chief	15022	IT Division Chief
County	Information Services Finance Officer	15023	IT Finance Officer
County	Information Services Chief Finance Officer	15024	IT Chief Finance Officer
County	Per Diem - Nursing Attendant	03337	Per Diem Patient Care Assistant

Reclassification Actions

<u>Position Number</u>	<u>Current Classification</u>	<u>Current Bargaining Unit</u>	<u>Current Range</u>	<u>Annual Cost (A)</u>	<u>Proposed Classification</u>	<u>Proposed Bargaining Unit</u>	<u>Prop. Range</u>	<u>Prop Annual Cost (B)</u>	<u>Annual Cost/ (Savings) (B-A)</u>
General Fund									
<u>Administration</u>									
County Administrative Office									
050715	Executive Secretary II	Exempt	45D	\$94,432	Executive Secretary III- Unclassified	Exempt	50C	\$129,985	\$35,553
<u>Human Services</u>									
Behavioral Health									
010326	Automated Systems Analyst I	Administrative Services	53	\$102,298	Applications Specialist	Administrative Services	53	\$102,298	\$0
073326	Health Information Management Assistant I	Clerical	5M	\$52,714	Health Information Management Assistant II	Clerical	31A	\$63,604	\$10,890
HS-Administrative Claim									
089945	Administrative Manager	Management	70	\$112,000	Deputy Director, Administrative Services	Exempt	75C	\$129,000	\$17,000
Public Health									
083704	Licensed Vocational Nurse II	Technical & Inspection	36A	\$73,315	Care Assistant	Technical & Inspection	7M	\$61,882	(\$11,433)
077709	Public Hlth Prgm Coordinator	Supervisory	63	\$140,845	Public Health Program Manager	Management	70	\$147,887	\$7,042
007750	Registered Nurse II - Clinic	Nurses	7	\$118,139	Public Health Nurse II	Nurses	6	\$120,141	\$2,002
000782	Registered Nurse II - Clinic	Nurses	7	\$118,139	Public Health Nurse II	Nurses	6	\$120,141	\$2,002
<u>Law and Justice</u>									
Sheriff/Coroner/Public Administrator - Detentions									
078451	Sheriff's Custody Specialist	Technical & Inspection	41C	\$68,263	Multimedia Coordinator	Professional	45	\$91,568	\$23,305
Sheriff/Coroner/Public Administrator - Operations									
012017	Accountant II	Administrative Services	50	\$78,433	Accountant III	Administrative Services	56	\$104,160	\$25,727
<u>Operations and Community Services</u>									

Reclassification Actions

<u>Position Number</u>	<u>Current Classification</u>	<u>Current Bargaining Unit</u>	<u>Current Range</u>	<u>Annual Cost (A)</u>	<u>Proposed Classification</u>	<u>Proposed Bargaining Unit</u>	<u>Prop. Range</u>	<u>Prop Annual Cost (B)</u>	<u>Annual Cost/ (Savings) (B-A)</u>
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General Fund

Operations and Community Services

Land Use Services - Code Enforcement

016047	Code Enforcement Officer II	Technical & Inspection	53	\$103,831	Staff Analyst II	Administrative Services	56	\$137,185	\$33,354
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Real Estate Services - Administration and Finance

088760	Business Systems Analyst I	Administrative Services	57	\$137,007	Business Systems Analyst II	Administrative Services	63	\$145,067	\$8,060
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Registrar of Voters

087798	Applications Specialist	Administrative Services	53	\$93,443	Business Systems Analyst I	Administrative Services	57	\$116,299	\$22,856
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087983	Elections Technician	Technical & Inspection	42	\$94,584	Elections Specialist	Administrative Services	47	\$102,844	\$8,260
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Internal Service and Enterprise Fund

Administration

Innovation and Technology - Business Solutions Development

082617	Programmer Analyst III	Administrative Services	67C	\$108,178	Website Developer	Administrative Services	59C	\$84,740	(\$23,438)
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Purchasing - Printing Services

000473	Reproduction Equipment Operator I	Craft, Labor, and Trades	33	\$73,591	Printing Services Estimator	Clerical	37	\$79,202	\$5,611
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Risk Management - Operations

089836	Medical Only Claims Adjuster	Technical & Inspection	39	\$76,891	Workers Compensation Adjuster II	Technical & Inspection	56	\$97,159	\$20,268
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008017	Office Assistant III	Clerical	31A	\$71,265	Claims Assistant	Technical & Inspection	36	\$74,828	\$3,563
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ARMC

Arrowhead Regional Medical Center

011346	Clinic Assistant	Technical & Inspection	4M	\$62,480	Care Assistant	Technical & Inspection	7M	\$65,005	\$2,525
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Reclassification Actions

<u>Position Number</u>	<u>Current Classification</u>	<u>Current Bargaining Unit</u>	<u>Current Range</u>	<u>Annual Cost (A)</u>	<u>Proposed Classification</u>	<u>Proposed Bargaining Unit</u>	<u>Prop. Range</u>	<u>Prop Annual Cost (B)</u>	<u>Annual Cost/ (Savings) (B-A)</u>
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Internal Service and Enterprise Fund

ARMC

Arrowhead Regional Medical Center

002318	Food Service Worker I	Craft, Labor, and Trades	2M	\$50,776	Food Service Worker II	Craft, Labor, and Trades	3M	\$56,605	\$5,829
016953	Food Service Worker I	Craft, Labor, and Trades	2M	\$50,776	Food Service Worker II	Craft, Labor, and Trades	3M	\$56,605	\$5,829
016948	Food Service Worker I	Craft, Labor, and Trades	2M	\$50,776	Food Service Worker II	Craft, Labor, and Trades	3M	\$56,605	\$5,829
016947	Food Service Worker I	Craft, Labor, and Trades	2M	\$50,776	Food Service Worker II	Craft, Labor, and Trades	3M	\$56,605	\$5,829
016941	Food Service Worker I	Craft, Labor, and Trades	2M	\$50,776	Food Service Worker II	Craft, Labor, and Trades	3M	\$56,605	\$5,829
074633	Food Service Worker I	Craft, Labor, and Trades	2M	\$50,776	Food Service Worker II	Craft, Labor, and Trades	3M	\$56,605	\$5,829
016940	Food Service Worker I	Craft, Labor, and Trades	2M	\$50,776	Food Service Worker II	Craft, Labor, and Trades	3M	\$56,605	\$5,829
074631	Food Service Worker I	Craft, Labor, and Trades	2M	\$50,776	Food Service Worker II	Craft, Labor, and Trades	3M	\$56,605	\$5,829
076581	Health Information Managment Assistant I	Clerical	5M	\$64,838	Health Information Management Assistant II	Clerical	31A	\$68,276	\$3,438
003812	Secretary II	Clerical	38	\$82,013	Executive Secretary II	Exempt	45D	\$93,329	\$11,316

Operations and Community Services

Solid Waste - Enterprise Funds

083807	Secretary I	Clerical	35	\$91,338	Secretary II	Clerical	38	\$96,205	\$4,867
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Special Revenue Fund

Community Development and Housing Agency

Community Development and Housing Special Revenue Funds

081058	Staff Analyst II	Administrative Services	56	\$133,005	Accountant III	Administrative Services	56	\$109,788	(\$23,217)
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Economic Development Agency

Reclassification Actions

<u>Position Number</u>	<u>Current Classification</u>	<u>Current Bargaining Unit</u>	<u>Current Range</u>	<u>Annual Cost (A)</u>	<u>Proposed Classification</u>	<u>Proposed Bargaining Unit</u>	<u>Prop. Range</u>	<u>Prop Annual Cost (B)</u>	<u>Annual Cost/ (Savings) (B-A)</u>
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Special Revenue Fund

Economic Development Agency

Workforce Development

076156	Staff Analyst I	Administrative Services	50	\$76,545	Accounting Technician	Technical & Inspection	40	\$66,412	(\$10,133)
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Human Services

Behavioral Health - Mental Health Services Act

010892	Office Assistant III	Clerical	31A	\$75,338	Office Assistant IV	Clerical	33A	\$79,105	\$3,767
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Operations and Community Services

County Library

000439	Librarian I	Professional	46	\$76,988	Library Associate	Professional	42	\$61,570	(\$15,418)
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