

**REPORT/RECOMMENDATION TO THE BOARD OF DIRECTORS
OF THE INLAND COUNTIES EMERGENCY MEDICAL AGENCY
AND RECORD OF ACTION**

June 8, 2021

FROM

LEONARD X. HERNANDEZ, Chief Executive Officer, County Administrative Office

SUBJECT

2021-22 Budget for Inland Counties Emergency Medical Agency

RECOMMENDATION(S)

Acting as the governing body of the Inland Counties Emergency Medical Agency:

1. Conduct a public hearing on Inland Counties Emergency Medical Agency's 2021-22 Recommended Budget.
2. Adopt **Resolution No. 2021-100** to approve and adopt:
 - a. Inland Counties Emergency Medical Agency's 2021-22 Recommended Budget, including appropriation, operating transfers out, contributions to reserves, available reserves and budgeted staffing, and authorization for adjustments for final fund balance listed on Attachment A.
 - b. Any changes to the Recommended Budget that the Board of Supervisors (Board) may direct.
 - i. In the event that the Board makes any additions or deletions to the Budget after the public hearing and the items were not proposed in writing and filed with the Clerk of the Board before the close of the public hearing, a 4/5 vote of the Board is required.
3. Approve the reclassification actions as detailed on Page 2 of the Summary of Reclassification Actions included in the 2021-22 Recommended Budget (Attachment B).
(Presenter: Thomas G. Lynch, EMS Administrator, 388-5830)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Promote the Countywide Vision.

Operate in a Fiscally-Responsible and Business-Like Manner.

FINANCIAL IMPACT

Approval of this item will not impact Discretionary General Funding (Net County Cost). Inland Counties Emergency Medical Agency's (ICEMA) 2021-22 Recommended Budget, as presented in the Recommended Budget Book, includes Requirements of \$5.3 million and budgeted staffing of 19 positions. In addition, ICEMA's budget includes \$3.7 million in available reserves for future use.

BACKGROUND INFORMATION

ICEMA is the local Emergency Medical Services (EMS) agency for the Counties of San Bernardino, Inyo, and Mono. ICEMA is tasked with ensuring an effective system of quality patient care and coordinated emergency medical response by planning, implementing, and evaluating an effective EMS system, including prehospital providers, specialty care hospitals, and hospitals.

**2021-22 Budget for Inland Counties Emergency Medical Agency
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The following table represents the 2021-22 Recommended Budget Summary for ICEMA (excluding Contributions to Reserves), which reflects an increase from the prior year.

2021-22 Recommended Budget Summary
Includes Total Requirements

Budget Book Group	2020-21 Modified	2021-22 Recommended	Change
Other Agencies	\$4,605,264	\$5,260,416	\$655,152

Notable changes for 2021-22 include the following:

- Staffing Expenses are increasing by \$107,833 primarily for negotiated MOU increases and budgeted overtime costs.
- Requirements are increasing by \$655,152 primarily due to the purchase of additional software modules for the EMS data system required to update State requested reporting requirements.
- Sources are increasing by \$567,190 primarily due to an increase in state revenue to cover increased expenses for storage of data for the EMS data system and updated reporting requirements requested by the State.

Recommendation 1 calls for the public hearing for 2021-22 Recommended Budget for ICEMA, as required by Government Code Sections 29080 and 29081. Prior to adopting ICEMA's 2021-22 Budget, a notice was published on May 25, 2021, May 26, 2021 and May 28, 2021 setting forth the date of the public hearing for the purpose of making a determination regarding the Recommended Budget. The Recommended Budget documents were made available to the public on May 24, 2021 and the public hearing is occurring at least 10 days after the documents were made available. The notice further sets forth that any member of the general public may appear at the public hearing and be heard regarding any proposal for revision to the Recommended Budget. The Budget hearing is designed to discuss and implement any direction or changes to the Recommended Budget. Any requests for increases, decreases, or omission of any item in the budget or inclusion of any additional items shall not be made after the public hearing, unless the items were proposed in writing and filed with the Clerk of the Board before the close of the public hearing or unless approved by the Board of Directors by four-fifths vote.

Recommendation 2 approves and adopts ICEMA's 2021-22 budget, including appropriation, contributions to reserves, available reserves, budgeted staffing and authorization for adjustments for final fund balance.

Recommendation 3 approves actions needed related to the budgeted staffing and personnel actions of the 2021-22 Recommended Budget, including the reclassifications of two positions.

ATTACHMENTS

The following attachments are incorporated as part of this item:

Attachment A lists the 2021-22 Recommended Budget for appropriation, contributions to reserves, operating transfers out, available reserves, and budgeted staffing totals based on headcounts.

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Attachment B contains details regarding Reclassification actions to the 2021-22 Recommended Budget.

The Recommended Budget, including Attachment A and B, satisfies the requirements set forth in Government Code Section 29089.

PROCUREMENT

Not applicable.

REVIEW BY OTHERS

Personnel changes in this report have been reviewed by Human Resources (Gina King, Human Resources Division Chief, 387-5571) on June 1, 2021. This item has been reviewed by County Counsel (John Tubbs II, Deputy County Counsel, 387-3203) on May 10, 2021; Finance (Carl Lofton, Administrative Analyst, 387-5005) on May 17, 2021; and County Finance and Administration (Robert Saldana, Deputy Executive Officer, 387-5423) on May 28, 2021. This item has been coordinated with the Auditor-Controller/Treasurer/Tax Collector (Vanessa Doyle, Chief Deputy Controller, 382-3191) on May 21, 2021.

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Record of Action of the Board of Directors
Inland Counties Emergency Medical Agency (ICEMA)

Hearing Opened
Public Comment: None
Hearing Closed

APPROVED

Moved: Janice Rutherford Seconded: Col. Paul Cook (Ret.)
Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: June 8, 2021



cc: File - ICEMA w/ resolution
JLL 06/11/2021