

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF THE IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY
AND RECORD OF ACTION**

June 8, 2021

FROM

ROSA HIDALGO, Executive Director, In-Home Supportive Services Public Authority

SUBJECT

2021-22 Budget for In-Home Supportive Services Public Authority

RECOMMENDATION(S)

Acting as the governing body of the In-Home Supportive Services Public Authority:

1. Conduct a public hearing on the In-Home Supportive Services Public Authority's 2021-22 Recommended Budget.
2. Adopt **Resolution No. 2021-102** to approve and adopt:
 - a. The In-Home Supportive Services Public Authority's 2021-22 Budget, including appropriation, operating transfers out, contribution to reserves, available reserves, budgeted staffing and authorization for adjustments for final fund balance as listed in Attachment A, if applicable; and
 - b. Any changes to the Recommended Budget that the Board of Directors (Board) may direct.
 - i. In the event that the Board makes any additions or deletions to the Budget after the public hearing and the items were not proposed in writing and filed with the Clerk of the Board before the close of the public hearing, a 4/5 vote of the Board is required.

(Presenter: Rosa Hidalgo, Executive Director, 891-9102)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Promote the Countywide Vision.

Operate in a Fiscally-Responsible and Business-Like Manner.

FINANCIAL IMPACT

Approval of this item will not impact Discretionary General Funding (Net County Cost). The 2021-22 Recommended Budget for the In-Home Supportive Services Public Authority (IHSS-PA), as presented in the Recommended Budget Book, includes Requirements for Special Revenue Funds of \$24.1 million and budgeted staffing 39 positions. In addition, IHSS PA's budget includes \$1.5 million in available reserves for future use.

BACKGROUND INFORMATION

In 2002, the County established the IHSS-PA to serve elderly, blind, or disabled individuals who are not able to remain in their homes without assistance. Ordinance No. 3842 (adopted on January 8, 2002, Item No. 58) established the IHSS-PA to act as the employer for San Bernardino In-Home Supportive Services providers pursuant to Welfare and Institutions Code section 12301.6, subdivision (c)(1) and to perform other IHSS functions as required by Welfare and Institutions Code section 12301.6, subdivision (e) and not retained by the County of San Bernardino. Pursuant to Ordinance No. 3842, IHSS-PA is an entity separate from the County;

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governed by a Board of Directors comprised of members of the Board of Supervisors, and is a corporate public body exercising public and essential governmental functions with all powers necessary and convenient to carry out the delivery of in-home supportive services. Additionally, the IHSS-PA is charged by the state legislature with providing mandated services to include the following: a registry of potential care providers; background and qualification investigations of potential care providers; referrals to IHSS consumers of potential care providers from the registry; training for both IHSS care providers and consumers; and to perform other functions related to the delivery of in-home supportive services as designated by the governing board.

The following table represents the 2021-22 Recommended Budget Summary for IHSS-PA, which reflects an increase from the prior year.

2021-22 Recommended Budget Summary

Budget Book Group	2020-21 Modified	2021-22 Recommended	Change
Other Agencies	\$23,147,724	\$24,147,160	\$999,436

Note: The Recommended Budget Summary excludes contributions to reserves, if applicable.

Total requirements are increasing by \$999,436 to reflect negotiated increases in the cost of the health care benefit provided to IHSS care providers and an increase in staffing costs (addition of two staff and MOU increases), partially offset by decreases in spending for office expenses, background checks for IHSS care provider applicants, and staff travel and training expenditures.

Recommendation 1 calls for the public hearing on the 2021-22 Recommended Budget for IHSS-PA, as required by Government Code sections 29080 through 29092. Prior to adopting the IHSS-PA 2021-22 budget, a notice was published on May 25, May 26, 2021 and May 28, 2021 setting forth the date of the public hearing for the purpose of making a recommendation regarding the Recommended Budget. The Recommended Budget documents were made available at the Clerk of the Board's office on May 24, 2021 for the public and the public hearing is occurring at least 10 days after the documents were made available. The notice further sets forth that any member of the public may appear at the public hearing and be heard regarding any item on the Recommended Budget or for inclusion of additional items. All proposals for revisions should be submitted in writing to the Clerk of the Board before the close of the public hearing. The public hearing is designed to discuss and implement any direction or changes to the Recommended Budget. Any requests for increases, decreases, or omission of any item in the budget or inclusion of any additional items shall not be made after the public hearing, unless the items were proposed in writing and filed with the Clerk of the Board before the close of the public hearing or unless approved by the Board of Directors by four-fifths vote.

Recommendation 2 approves and adopts the IHSS-PA's 2021-22 Budget, including appropriation, operating transfer out, contributions to reserves, available reserves, budgeted staffing and authorization for adjustments for final fund balance.

Attachment A lists the 2021-22 Recommended Budget appropriation, operating transfers out, contribution to reserves, available reserves, and budgeted staffing totals based on headcounts.

The Recommended Budget, including Attachment A, satisfies the requirements set forth in Government Code Section 29089.

PROCUREMENT

Not Applicable.

REVIEW BY OTHERS

This item has been reviewed by In-Home Supportive Services Public Authority Counsel (Jacqueline Carey-Wilson, Deputy County Counsel, 387-5455) on May 19, 2021; Finance (Paul Garcia, Administrative Analyst, 386-8392) on May 17, 2021; and County Finance and Administration (Robert Saldana, Deputy Executive Officer, 387-4342) on May 28, 2021. This item has been coordinated with the Auditor-Controller/Treasurer/Tax Collector (Vanessa Doyle, Chief Deputy Controller, 382-3191) on May 21, 2021.

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Record of Action of the Board of Directors
In-Home Supportive Services Public Authority

Hearing Opened
Public Comment: None
Hearing Closed

APPROVED

Moved: Joe Baca, Jr. Seconded: Janice Rutherford
Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: June 8, 2021



cc: File - JPA/IHSSPA w/ resolution
JLL 06/11/2021