

THE INFORMATION IN THIS BOX IS NOT A PART OF THE CONTRACT AND IS FOR COUNTY USE ONLY



**Contract Number**

20-969 A-1

**SAP Number**

4400015663

**Transitional Assistance Department**

**Department Contract Representative** John Greswit, Contract Analyst  
**Telephone Number** (909) 388-0255

**Contractor** Loma Linda University (Institute for Community Partnerships)  
**Contractor Representative** Juan Carlos Belliard, PhD, MPH, Director  
**Telephone Number** (909) 558-7754  
**Contract Term** October 1, 2020 through March 31, 2022  
**Original Contract Amount** \$ 611,981  
**Amendment Amount** \$ 610,149  
**Total Contract Amount** \$1,222,130  
**Cost Center** 5019121000

**IT IS HEREBY AGREED AS FOLLOWS:**

**AMENDMENT NO. 1**

It is hereby agreed to amend Contract No. 20-969, effective July 1, 2021, as follows:

**SECTION V. FISCAL PROVISIONS**

**Paragraphs A. and C. are amended, and Paragraph I is added, to read as follows:**

- A. The maximum amount of reimbursement under this Contract shall not exceed \$1,222,130, and shall be subject to availability of funds to the County. The consideration to be paid to Contractor, as provided herein, shall be in full payment for all Contractor's services and expenses incurred in the performance hereof, including travel and per diem.
- C. Contractor shall submit a monthly invoice to HS Contracts by the 15<sup>th</sup> calendar day of the month following the month of service. The monthly invoice shall consist of the actual invoice and the completed reports as specified in Section II, Paragraph D. Invoices shall be issued with corresponding SAP Contract and/or Purchase Order number stated on the invoice, and shall be processed with a new sixty (60) day payment term following approval by County.

- I. Contractor may continue to invoice for any unused funds remaining from the initial budget period of October 2020 – June 2021. Funds remaining from the initial budget period will rollover per the approved budget line items.

**SECTION VIII. TERM**

**Amend Section to read as follows:**

This Contract is effective as of October 1, 2020, and is extended from its original expiration date of June 30, 2021, to expire on March 31, 2022, but may be terminated earlier in accordance with provisions of Section IX of the Contract. The Contract term may be extended for one (1) additional one-year period contingent on future funding and by mutual agreement of the parties.

**ATTACHMENT A – PROPOSED CALENDAR OF ROUTINE EVENTS:**

Add Proposed Calendar of Routine Events for July 2021 through March 2022.

**ATTACHMENT D – PROGRAM BUDGET:**

Add Program Budget for July 2021 through March 2022.

**All other terms and conditions of Contract No. 20-969 remain in full force and effect.**

COUNTY OF SAN BERNARDINO

  
 \_\_\_\_\_  
 Curt Hagman, Chairman, Board of Supervisors

Dated: JUN 08 2021


SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

  
 Lynna Monell  
 Clerk of the Board of Supervisors  
 of the County of San Bernardino  
 \_\_\_\_\_  
 Deputy

By \_\_\_\_\_

Loma Linda University

(Print or type name of corporation, company, contractor, etc.)

DocuSigned by:  
 By   
 \_\_\_\_\_  
 (Authorized signature - sign in blue ink)

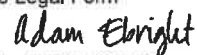
Name Michael Samardzija PhD, JD  
(Print or type name of person signing contract)

Title Vice President, Research Affairs  
(Print or Type)

Dated: 5/21/2021

Address 24887 Taylor Street, Suite 201  
Loma Linda, CA 92350-0001

**FOR COUNTY USE ONLY**

Approved as to Legal Form:  
  
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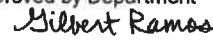
Adam Ebright, Deputy County Counsel

Date May 21, 2021

Reviewed for Contract Compliance:  
  
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Jennifer Mulhall-Dandel, HS Contracts

Date May 21, 2021

Reviewed/Approved by Department:  
  
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Gilbert Ramos, Director

Date May 24, 2021

## ATTACHMENT A

<p style="text-align: center;"><b>LLUH-ICP &amp; Community Partners Proposed Calendar of Routine Events July 2021 - March 2022</b></p>				
<b>Outreach Event</b>	<b>Organization</b>	<b>“Event” Type Virtual-Meeting, Virtual-Social Media, Phone, or In-person</b>	<b>Frequency</b>	<b>Partner Organizations (Extended Marketing)</b>
All Partners’ Regional Network – Advertising	IEUW, El Sol, COPE, LLUH-ICP	Meetings & Emails	Monthly	All partners in region, including all hospital partners (List of Regional Partners)
Marketing & Messaging to Social Media	El Sol, COPE, LLUH-ICP	Virtual-Social Media	Weekly	All partners social media network
Educational Information in Food Box Distribution	El Sol, COPE, LLUH-ICP	In-Person	Weekly	SBC Partners providing weekly food boxes to individuals and families
Pop-Up Vaccine Clinics targeting COVID hotspots and communities hardest hit	El Sol, COPE, LLUH-ICP	In-Person	Weekly	African American Churches and Latino Churches & CHWs
COVID-19 Testing Sites	El Sol, COPE	In-Person	Ad Hoc	African American Churches and Mexican & Guatemalan Consulates
Virtual Education & Outreach Information Sessions	El Sol, COPE	Virtual-Social Media & Virtual-Video Conf.	Monthly	Advertise through all partners and extended partners

## ATTACHMENT A

Health Navigator Public Enrollment “Events”	COPE	In-Person, Materials Distribution	Weekly	Coalition for African American Churches & COVID-19 Testing Sites
Online Education to El Sol Neighborhood Education Center Network	El Sol	Virtual	Weekly	
Health Navigator Phone Bank – Answering Calls to 2-1-1 where Medi-Cal Enrollment is Selected from Phone Tree	El Sol	Phone	Daily	
Health Navigator Virtual Enrollment Support	El Sol	Phone or Video Appointment	Daily	
Health Navigator Public Enrollment “Events” – Tabling Events	El Sol	In-Person	Weekly	Catholic Diocese of San Bernardino, Local Food Banks, Hispanic grocery stores, and San Bernardino Department of Public Health COVID-19 Testing Sites*
Food Resource Collaborative	Inland Empire United Way (2-1-1)	Virtual	Weekly	Various CBOs
IE Fair Chance Coalition	Inland Empire United Way (2-1-1)	Virtual	Weekly	Goodwill, CEO, Starting Over, TFCF, WDD, CSUSB, P2E, Root and Rebound
County Nutrition Action Partnership (CNAP)	Inland Empire United Way (2-1-1)	Virtual	Monthly	
Homeless Prevention Network & Regional Homeless Meetings	Inland Empire United Way (2-1-1)	Virtual	Monthly	50+ nonprofit providers and representatives from most cities
Homeless Youth Task Force	Inland Empire United Way (2-1-1)	Virtual	Monthly	
I Fatherhood Involvement	Inland Empire United Way (2-1-1)	Virtual	Monthly	CFS, VCSS, CSS, CF, First 5, BOP, FAP
Prison 2 Community	Inland Empire United Way (2-1-1)	Virtual	Monthly	SBC partners: Department of Behavioral Health, Probation & Parole

## ATTACHMENT A

Healthy RC Steering Committee	Inland Empire United Way (2-1-1)	Virtual	Every 4 <sup>th</sup> Tuesday	Collaboration of CBO's and representatives of the communities.
African American Subcommittee	Inland Empire United Way (2-1-1)	Virtual	Every 3 <sup>rd</sup> Monday	San Bernardino County Department of Behavioral Health
Medi-Cal Re-Enrollment Phone Calls	Inland Empire United Way (2-1-1)	Phone	Daily	
Orientations (reentry, homeless, dislocated workers, and displaced homemaker)	Inland Empire United Way (2-1-1)	In – Person & Virtual	2x's Month	SB & Riverside County Parole and Probation
Community Vital Signs	Institute for Community Partners (ICP)	Virtual	Monthly	CBOs, Education (K-12), County Businesses, Law Enforcement
Ventanilla de Salud at Mexican Consulate	Institute for Community Partners (ICP)	Virtual	Monthly	Mexican Consulate
LLUH-ICP CHW's in School Districts	Institute for Community Partners (ICP)	Virtual & In-Person	Daily	San Bernardino City Unified School District and CHAFEE Joint Union High School District
LLUH-ICP Community Health Workers in the healthcare system	Institute for Community Partners (ICP)	Phone, Virtual, in-person	Daily	
LLUH-ICP & Community Action Partnership of San Bernardino – Food Box Delivery Program	Institute for Community Partners (ICP)	In – Person	Weekly	CHWs weekly deliver food boxes to 250 families
Community Health Workers in Region: Community Advisory Committee to LLUH	Institute for Community Partners (ICP)	Virtual – Meeting	Monthly	CHWs from across the region, working in multiple sectors and partner organizations
LLUH CAPS Program Alumni	Institute for Community Partners (ICP)	Virtual – Social Media	Monthly	Alumni of all LLUH CAPS program families in the community

**ATTACHMENT A**

<p><b>Regional Partner Enrollment Information &amp; Collaboration Sessions</b></p>	<p><b>Institute for Community Partners (ICP)</b></p>	<p><b>Virtual-Meeting</b></p>	<p><b>Bi-monthly (4-5 Meetings)</b></p>	<p><b>LLUH will host a regional partner information session on enrollment efforts to all non-profit, public sector, and private healthcare sector partners to collaborate on outreach to vulnerable populations</b></p>
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**ATTACHMENT D – PROGRAM BUDGET**

**MEDI-CAL HEALTH NAVIGATORS PROJECT -- PHASE IV**  
**Time Period: July 2021 through March 2022 (9 months)**

**A. Salaries and Benefits**

Description	Annual Cost	Percent Charged to Grant	Total Cost to Grant
<b>1. Job Title: Principal Investigator, Dr. Juan Carlos Belliard</b>			
Salary	\$152,422.40	1%	\$1,143.17
Benefits	\$53,652.68	1%	\$402.40
<b>2. Job Title: Program Manager, Jasmine Hutchinson</b>			
Salary	\$78,936.00	100%	\$59,202.00
Benefits	\$27,785.47	100%	\$20,839.10
<b>3. Job Title: CHW Health Navigator, Charles Brown</b>			
Salary	\$35,152.00	40%	\$ 10,545.60
Benefits	\$14,412.32	40%	\$ 4,323.70
<b>SUBTOTAL (A)</b>	<b>\$362,360.88</b>		<b>\$96,455.96</b>

**B. Operating Expenses**

Description	Total Cost to the Organization	Percent Charged to Grant	Total Cost to Grant
1. Community-based Organizations (Sub-Contract) - Health Navigators	\$456,824.00	100%	\$456,824.00
2. Cellular, Telecommunication and IT	\$1,000.00	100%	\$1,000.00
3. Project Supplies (Meetings, Trainings and Office Supplies)	\$1,500.00	100%	\$1,500.00
4. Mileage Reimbursement - LLU Personnel	\$1,000.00	100%	\$1,000.00
5. Outreach and Enrollment Events Supplies (PPE & Health Screening Tools)	\$2,000.00	100%	\$2,000.00
6. Marketing, Printing and Promotional Materials	\$23,000.00	100%	\$23,000.00
7. Educational Material Development, Media and Advertising	\$3,000.00	100%	\$3,000.00
<b>SUBTOTAL (B)</b>	<b>\$488,324.00</b>		<b>\$488,324.00</b>

**C. Indirect Expenses**

7. In-Direct on Sub-Contract for up to \$25,000/sub-contract (12.5%)	\$9,375.00	100%	\$9,375.00
8. In-Direct (12.5%)	\$15,994.50	100%	\$15,994.50
<b>SUBTOTAL (C)</b>	<b>\$25,369.50</b>		<b>\$25,369.50</b>

<b>TOTALS (A + B + C)</b>	<b>\$876,054.37</b>		<b>\$610,149.46</b>
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