

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

July 13, 2021

**FROM**

**ROBERTA WILLHITE, Agricultural Commissioner/Sealer, Department of  
Agriculture/Weights & Measures**

**SUBJECT**

Revenue Agreement with the California Department of Food and Agriculture, Department of Measurement Standards, for the Fuels, Lubricants and Automotive Products Program

**RECOMMENDATION(S)**

Approve **Revenue Agreement No. 21-537** with the California Department of Food and Agriculture, Department of Measurement Standards (State Agreement No. 21-0055-000-SA), for the Department of Agriculture/Weights & Measures, to continue to provide, on behalf of the State, inspections of establishments selling or distributing fuels, lubricants and automotive products, for a maximum reimbursement of \$28,800 for the period of July 1, 2021 through June 30, 2022.

(Presenter: Roberta Willhite, Agricultural Commissioner/Sealer, 387-2117)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Operate in a Fiscally-Responsible and Business-Like Manner.**

**Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.**

**FINANCIAL IMPACT**

This item will not result in the use of additional Discretionary General Funding (Net County Cost). The revenue agreement specifies a term from July 1, 2021 through June 30, 2022, for a maximum reimbursement of \$28,800. Sufficient appropriation and revenue have been included in the Department of Agriculture/Weights & Measures (AWM) 2021-22 budget. Services per the revenue agreement will be fulfilled by existing AWM staff.

**BACKGROUND INFORMATION**

This revenue agreement with the California Department of Food and Agriculture, Division of Measurement Standards (CDFA, DMS) will reimburse AWM for performing inspection services related to the Fuels, Lubricants and Automotive Products Program, for a maximum reimbursement of \$28,800 from July 1, 2021, through June 30, 2022.

This revenue agreement aligns with the County and Chief Executive Officer Goals and Objectives to Pursue County Goals and Objectives by Working with Other Agencies with respect to performing inspections for the Fuels, Lubricants and Automotive Products Program on behalf of CDFA, DMS and receiving reimbursement for the work performed.

AWM will continue a program to perform inspections of establishments that sell fuels, lubricants and automotive products (such as retail service stations and distributors of engine fuels) to

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determine compliance with appropriate provisions of the California Business and Professions Code and California Code of Regulations relating to the advertising and labeling of fuels, lubricants and automotive products, on behalf of the State. CDFA, DMS determined that these inspections should be performed by counties because of the widespread distribution of establishments offering fuels, lubricants and automotive products.

The Board of Supervisors (Board) first approved the initial revenue agreement with CDFA, DMS in 1988 to provide inspection services at locations throughout San Bernardino County and a revenue agreement has since been renewed on a continual annual basis.

On May 28, 2021, AWM received the State revenue agreement in the amount of \$28,800, for the period of July 1, 2021 through June 30, 2022. This item is being presented to the Board at this time as this is the first date available for presentation following the required operational, fiscal and legal reviews. Approval at this time will have no impact on work performed for the Fuels, Lubricants and Automotive Products Program since July 1, 2021 as it will be reimbursed under this agreement.

**PROCUREMENT**

N/A

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Katherine Hardy, Deputy County Counsel, 387-5455) on June 1, 2021; Finance (Elias Duenas, Administrative Analyst, 387-4052) on June 28, 2021; and County Finance and Administration (Matthew Erickson, County Chief Financial Officer, 387-5423) on June 28, 2021.

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Record of Action of the Board of Supervisors  
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**APPROVED (CONSENT CALENDAR)**

Moved: Joe Baca, Jr. Seconded: Janice Rutherford  
Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Curt Hagman, Joe Baca, Jr.  
Absent: Dawn Rowe

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: July 13, 2021



cc: A/W&M - Willhite w/agree for sign  
Contractor - C/O A/W&M w/agree  
File - w/agree  
CCM 07/14/2021