

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

July 13, 2021

FROM

**ROBERTA WILLHITE, Agricultural Commissioner/Sealer, Department of
Agriculture/Weights & Measures**

SUBJECT

Revenue Agreement with the California Department of Food and Agriculture for the Weighmaster Program

RECOMMENDATION(S)

Approve **Revenue Agreement No. 21-538** with the California Department of Food and Agriculture, Division of Measurement Standards (State Agreement No. 21-0103-000-SA) for the Department of Agriculture/Weights & Measures to continue to provide site inspections of assigned junk dealers and recycler establishments licensed as Weighmasters to determine compliance with State law, on behalf of the State of California, for the period of July 1, 2021 through June 30, 2022 for maximum reimbursement of \$19,200.

(Presenter: Roberta Willhite, Agricultural Commissioner/Sealer, 387-2117)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Operate in a Fiscally-Responsible and Business-Like Manner.

Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.

FINANCIAL IMPACT

This item will not result in the use of additional Discretionary General Funding (Net County Cost). The revenue agreement specifies a term from July 1, 2021 through June 30, 2022, for a maximum reimbursement of \$19,200. Sufficient appropriation and revenue have been included in the Department of Agriculture/Weights & Measures (AWM) 2021-22 budget. Services per the revenue agreement will be fulfilled by the existing AWM staff.

BACKGROUND INFORMATION

This revenue agreement with the California Department of Food and Agriculture, Division of Measurement Standards (CDFA, DMS) will reimburse AWM for performing inspection services related to the Weighmaster Program for a maximum reimbursement of \$19,200 from July 1, 2021, through June 30, 2022.

This revenue agreement aligns with the County and Chief Executive Officer Goals and Objectives to Pursue County Goals and Objectives by Working with Other Agencies with respect to performing inspections for the Weighmaster Program on behalf of CDFA, DMS and receiving reimbursement for the work performed.

AWM will continue a program to perform assigned site inspections of licensed junk dealers and recycler establishments, which are also licensed as Weighmasters, to determine compliance

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with the California Business and Professions Code. Inspections include the verification that thumb printing equipment and photograph/camera equipment is functioning and in good working order, confirmation that commercial weighing devices are sealed, and the review of storm-water permit requirements. CDFA, DMS determined that these inspections should be performed by counties because junk dealers and recycler establishments are randomly located throughout large geographic areas in California.

The Board of Supervisors (Board) first approved the initial revenue agreement with CDFA, DMS on January 28, 2014 (Item No. 7), to provide inspection services at Weighmaster locations throughout San Bernardino County and a revenue agreement has since been renewed on a continual annual basis.

On May 28, 2021, AWM received the State revenue agreement in the amount of \$19,200, for the period of July 1, 2021 through June 30, 2022. This item is being presented to the Board at this time as this is the first date available for presentation following the required operational, fiscal and legal reviews. Approval at this time will have no impact on work performed for the Weighmaster Program since July 1, 2021 as it will be reimbursed under this agreement.

PROCUREMENT

N/A

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Katherine Hardy, Deputy County Counsel, 387-5455) on June 1, 2021; Finance (Elias Duenas, Administrative Analyst, 387-4052) on June 28, 2021; and County Finance and Administration (Matthew Erickson, County Chief Financial Officer, 387-5423) on June 28, 2021.

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Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Janice Rutherford
Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Curt Hagman, Joe Baca, Jr.
Absent: Dawn Rowe

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: July 13, 2021



cc: A/W&M - Willhite w/agree for sign
Contractor - C/O A/W&M w/agree
File - w/agree

CCM 07/14/2021