

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF BOARD GOVERNED COUNTY SERVICE AREAS
AND RECORD OF ACTION**

July 13, 2021

FROM

BRENDON BIGGS, Director, Department of Public Works – Special Districts

SUBJECT

Construction Contract for Vacuum Sewer Line Improvements Project - County Service Area 53B Fawnskin

RECOMMENDATION(S)

Acting as the governing body of County Service Area 53B (CSA 53B) Fawnskin:

1. Approve a 2021-22 budget increase of \$345,245 (from \$874,697 to \$1,219,942) for the CSA 53B Vacuum Sewer Line Improvements Project and authorize the Auditor-Controller/Treasurer/Tax Collector to post the budget adjustments as detailed in the Financial Impact Section (Four votes required).
2. Approve Addendum No. 1 to the Bid Documents for the CSA 53B Vacuum Sewer Line Improvements Project, issued on April 29, 2021, which (a) revised the Contract Time to 180 days and clarified that Caltrans' winter work-restricted period will not be counted as part of the Contract time, and (b) provided an electronic link for the Bid Opening to be held on Zoom.
3. Award a construction **Contract No. 21-549** to Christensen Brothers General Engineering, Inc. in the amount of \$983,100 for the CSA 53B Vacuum Sewer Line Improvements Project.
4. Authorize the Director of the Department of Public Works to order any necessary changes or additions in the work being performed under the construction contract for a total not to exceed amount of \$61,655 pursuant to Public Contract Code Section 20142.
5. Authorize the Director of the Department of Public Works to accept the work when 100% complete, and to execute and file the Notice of Completion.

(Presenter: Brendon Biggs, Director, 387-7906)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Operate in a Fiscally-Responsible and Business-Like Manner.

Ensure Development of a Well-Planned, Balanced, and Sustainable County.

FINANCIAL IMPACT

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost) as the Vacuum Sewer Line Improvements Project in Fawnskin (Project) is being funded entirely by CSA 53B.

Proceeding with the Project does require a budget adjustment, as displayed in the following table, to increase appropriation by \$345,245 (from \$874,697 to \$1,219,942) for 2021-22. This additional amount will be funded by an operating transfer from the CSA 53B Operating Fund through the use of Available Unrestricted Net Position.

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Fund Center	Commitment Item	Description	Increase (Decrease) Amount	WBSE
Capital Improvement Program - CSA 53B Vacuum Sewer Line Improvements Project:				
3650004532	54304030	Structures and Improvements	\$345,245	30.30.0022
3650004532	40909975	Operating Transfers In	\$345,245	N/A
CSA 53B Operating Fund:				
3650004536	55305030	Operating Transfers Out	\$345,245	N/A
3650004536	40909995	Use of Net Position	\$345,245	N/A

The Project's revised budget of \$1,219,942 for 2021-22 consists of the following:

Description	Amount
Construction Contract	\$983,100
Various On-Call and County Professional Services	\$92,500
Project Management Staffing Costs	\$44,342
Contingency	\$100,000
Total	\$1,219,942

BACKGROUND INFORMATION

CSA 53B serves the area of Fawnskin by providing sewer services to approximately 3,559 residents. The current main vacuum sewer line for CSA 53B is past its useful life and in need of replacement. The current line, which is only four inches in diameter, has reoccurring vacuum leaks and is lacking a sufficient number of isolation valves, resulting in system reliability issues. The Project entails the installation of approximately 2,600 linear feet of new vacuum sewer lines, 23 gate valves, and pavement restoration. When completed, the Project will increase system reliability and provide sufficient sewer capacity for the residents of Fawnskin.

On March 23, 2021 (Item No. 67), the Board of Supervisors (Board) found the Project to be exempt under California Environmental Quality Act Guidelines Section 15302, Class 2, directed the Clerk of the Board to file and post the Notice of Exemption, approved the Project's plans and specifications, and authorized the Director of the Department of Public Works (Department) to advertise the Project for construction bids.

PROCUREMENT

On April 5, 2021, the Department advertised the Project for bids through the County Electronic Procurement Network (ePro) website and in accordance with Public Contract Code Section 22037.

On April 20, 2021, seven contractors attended a mandatory pre bid meeting.

On April 29, 2021, the Department issued Addendum No. 1 to the bid documents that (1) revised the Contract Time to 180 days and clarified that Caltrans' winter work-restricted period will not be counted as part of the Contract time, and (2) provided an electronic link for the Bid Opening to be held on Zoom.

On May 4, 2021, the Department received the following three bids.

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Contractor Name	Bid Amount
Christensen Brothers General Engineering, Inc.	\$983,100
Ferriera Coastal Construction	\$1,092,700
Kirtley Construction	\$1,330,500

The Department has reviewed the bids received and determined that they are responsive. The Department recommends that the Board award the construction contract to Christensen Brothers General Engineering, Inc. as the lowest responsive and responsible bidder. No appeal/protest letters were received.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Katherine Hardy, Deputy County Counsel, 387-5455) on June 22, 2021; Auditor-Controller/Treasurer/Tax Collector (Erika Gomez, General Accounting Manager, 382-3196) on June 24, 2021; Finance (Tom Forster, Administrative Analyst, 387-4635) on June 23, 2021; and County Finance and Administration (Matthew Erickson, County Chief Financial Officer, 387-5423) on June 28, 2021.

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Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Janice Rutherford
Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Curt Hagman, Joe Baca, Jr.
Absent: Dawn Rowe

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: July 13, 2021



cc: CSA PW/SD- Yousif w/agree
Contractor- C/O CSA PW/SD w/agree
File- w/agree
LA 07/15/2021