

**COUNTY OF SAN BERNARDINO  
TRAVEL REQUEST**

(SUBMIT ALL OUT-OF-STATE TRAVEL TO THE COUNTY ADMINISTRATIVE OFFICE)

☐ **RUSH (travel within 7 days of submittal)**

Sheriff/Coroner/Public Administrator \_\_\_\_\_ requests in accordance with the Travel Code:  
Department \_\_\_\_\_

- ☒ Authorization for travel on official county business.  
☐ Ratification of travel on official county business.  
☐ Consent to absence of county officer from State of California for more than \_\_\_\_\_ days on private business.

PERSONS TRAVELING: List names and titles.

Shannon Dicus, Undersheriff

TRAVEL DATES, inclusive \_\_\_\_\_ September 18 through September 24, 2021

DESTINATION \_\_\_\_\_ Kincardine, Scotland

PURPOSE: (Attach any items that support this request along with a justification memo.)

FBI's National Executive Institute - Session 44 - Cycle Three

EXPENSES:

Transportation: ☒ Aircraft \$ 1,035.00 ☐ County Car \$ -  
☐ Private Car \$ - ☐ Rental Car \$ -

Meals:

<b>Breakfast</b>	Number	6	Cost Per Meal	\$ 13.67	Total	\$ 82.02
<b>Lunch</b>	Number	7	Cost Per Meal	\$ 18.63	Total	\$ 130.41
<b>Dinner</b>	Number	7	Cost Per Meal	\$ 29.80	Total	\$ 208.60
<b>Total Number of Meals:</b>			<b>20</b>	<b>Total Cost of Meals:</b>	<b>\$ 421.03</b>	

Lodging: Number of Nights: 5 Cost Per Night: \$ 124.00 Total Cost of Lodging: \$ 620.00

Registration Fee: \$ -

Other Costs: \$ 175.00 Explain: Parking - Taxi from-to LAX

**TOTAL COST OF TRAVEL** \$ **2,251.03**

Reason for extraordinary expenses: Out of country FBI National Executive Institute session No. 44

COMMENTS:

The FBI National Executive Institute will pay for the transportation, lodging and meals to/from Scotland for approximately \$2,251

Dated: June 25, 2021

John McMahon, Sheriff-Coroner

Department Head: **Print and Sign**

Dated: \_\_\_\_\_

Group Administrator: **Print and Sign**

The above request is:

☐ Approved ☐ Denied

Dated: \_\_\_\_\_

By: \_\_\_\_\_

Chief Executive Officer: **Print and Sign**

Analyst Review: \_\_\_\_\_

**Print and Sign**

Deputy Executive Officer Review: \_\_\_\_\_

**Print and Sign**

ALL OUT OF COUNTRY TRAVEL MUST BE APPROVED BY THE BOARD OF SUPERVISORS. AN AGENDA ITEM MUST BE SUBMITTED TO THE BOARD FOR APPROVAL WITH A COMPLETED TRAVEL REQUEST ATTACHED

Dated: **JUL 27 2021**

By: Curt Hagman

Chair, Board of Supervisors: **Print and Sign**



# National Executive Institute

SESSION 44 – CYCLE Three

Sept 19-24, 2021

Scottish Police College, Kincardine, Scotland



Sunday Sept 19	Monday Sept 20	Tuesday Sept 21	Wednesday Sept 22	Thursday Sept 23	Friday Sept 24
Travel Casual	Business Casual	Casual	Business Casual	Business Casual	Travel Casual
Arrival Day Transport from Edinburgh Airport	7:00am-8:00am Breakfast on Campus	7:00am-8:00am Breakfast on Campus	7:00am-8:00am Breakfast on Campus	7:00am-8:00am Breakfast on Campus	7:00am-8:00am Breakfast on Campus
	8:00am-9:00am <b>Welcome &amp; Introductions</b>	8:00am <b>Managing Changing Demand</b>	8:00am <b>Policing Edinburgh</b>	8:00am <b>Policing in Private Space</b>	Travel Day
		<b>Constable Hawkins</b>	<b>Constable MacDonald</b>	<b>Constable Sloan</b>	
	<i>Break</i>	<i>Break</i>	<i>Break</i>	<i>Break</i>	
	9:00am-12:00pm <b>The Scottish Approach</b>	10:00am <b>Operation Talla</b>	10:00am <b>Policing Edinburgh Continued</b>	10:00am <b>Counter Terrorism</b>	
	<b>Chief Constable Kerr</b>	<b>Constable Graham</b>		<b>Constable McLaren</b>	
Lunch on Campus	12:00pm-1:00pm Lunch	12:00pm-1:00pm Lunch	12:00pm-1:00pm Lunch	12:00pm-1:00pm Lunch	
	1:00pm <b>Partnerships &amp; Public Health</b>	1:00pm <b>Exploring Leadership Styles</b>	1:00pm <b>Site Visit to Edinburgh Castle</b>	1:00pm <b>Leadership Panel</b>	
	<b>Angela Scott</b>	<b>Constable Taylor</b>		<b>Iain Livingston</b> <b>Cressida Dick</b> <b>Drew Harris</b> <b>Simon Byrne</b>	
	3:00pm <b>Governance Audit and Assurance</b>	<b>Battlefield Experience Bannockburn</b>			
	<b>Alan Speirs</b>				
5:00pm Welcome Dinner On Campus	Dinner on Campus	Dinner on Campus	Dinner on Campus	5:00pm Closing Dinner in Castle	

As of 6/10/2021