

THE INFORMATION IN THIS BOX IS NOT A PART OF THE CONTRACT AND IS FOR COUNTY USE ONLY



Contract Number

21-584

SAP Number

N/A

Preschool Services Department

Department Contract Representative
Telephone Number

Martha Garcia
(909) 383-2036

Contractor

United States Department of Health
and Human Services, Administration
for Children and Families: HS, EHS, &
EHS-CCP

Contractor Representative
Telephone Number

Laura Candeloro
(415) 437-8438

Contract Term

July 1, 2021 through June 30, 2022

Original Contract Amount

\$58,467,080

Amendment Amount

Total Contract Amount

\$58,467,080

Cost Center

5911012220

Briefly describe the general nature of the contract:

Combined grant award (Award No. 09CH0117-02-00) from the United States Department of Health and Human Services, Administration for Children and Families for continued support of the Head Start Program, Early Head Start Program, and Early Head Start – Child Care Partnership Programs, in the combined amount of \$58,467,080, for the period of July 1, 2021 through June 30, 2022.

FOR COUNTY USE ONLY

Approved as to Legal Form



Adam Ebright, Deputy County Counsel

Date 07/16/21

Reviewed for Contract Compliance



Date

Reviewed/Approved by Department



Jacquelyn Greene, Interim Director

Date

7.16.21



Department of Health and Human Services
Administration for Children and Families

Notice of Award

Award# 09CH011719-02-00

FAIN# 09CH011719

Federal Award Date: 06/22/2021

Recipient Information

1. Recipient Name

SAN BERNARDINO, COUNTY OF
150 S Lena Rd
San Bernardino, CA 92415-0515
909-383-2078

2. Congressional District of Recipient

31

3. Payment System Identifier (ID)

1956002748A4

4. Employer Identification Number (EIN)

956002748

5. Data Universal Numbering System (DUNS)

128518193

6. Recipient's Unique Entity Identifier

7. Project Director or Principal Investigator

Mr. Phalos Haire
Director
phaire@psd.sbcounty.gov
9093832044

8. Authorized Official

Mr. Curt Hagman
Chairman, County of San Bernardino Board of S
Curt.Hagman@bos.sbcounty.gov
(909) 387-4866

Federal Agency Information

ACF/OHS Region IX Grants Office

9. Awarding Agency Contact Information

Mr. Jeffrey Arciero
Grants Management Officer
jeffrey.arciero@acf.hhs.gov
617-565-2446

10. Program Official Contact Information

Ms. Cynthia T Yao
Head Start Program
Cynthia.Yao@acf.hhs.gov
415-437-8451

Federal Award Information

11. Award Number

09CH011719-02-00

12. Unique Federal Award Identification Number (FAIN)

09CH011719

13. Statutory Authority

42 USC 9801 ET SEQ.

14. Federal Award Project Title

Head Start and Early Head Start

15. Assistance Listing Number

93.600

16. Assistance Listing Program Title

Head Start

17. Award Action Type

Non-Competing Continuation

18. Is the Award R&D?

No

Summary Federal Award Financial Information

19. Budget Period Start Date 07/01/2021 - **End Date** 06/30/2022

20. Total Amount of Federal Funds Obligated by this Action \$58,467,080.00

20a. Direct Cost Amount \$58,467,080.00

20b. Indirect Cost Amount \$0.00

21. Authorized Carryover \$0.00

22. Offset \$0.00

23. Total Amount of Federal Funds Obligated this budget period \$0.00

24. Total Approved Cost Sharing or Matching, where applicable \$14,449,910.00

25. Total Federal and Non-Federal Approved this Budget Period \$72,916,990.00

26. Project Period Start Date 07/01/2020 - **End Date** 06/30/2025

**27. Total Amount of the Federal Award including Approved
Cost Sharing or Matching this Project Period** Not Available

28. Authorized Treatment of Program Income

Additional Costs

29. Grants Management Officer - Signature

Mr. Jeffrey Arciero
Grants Management Officer

30. Remarks



Department of Health and Human Services
Administration for Children and Families

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Recipient Name

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150 S Lena Rd
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909-383-2078

Congressional District of Recipient

31

Payment Account Number and Type

1956002748A4

Employer Identification Number (EIN) Data

956002748

Universal Numbering System (DUNS)

128518193

Recipient's Unique Entity Identifier

Not Available

31. Assistance Type

Project Grant

32. Type of Award

Service

33. Approved Budget

(Excludes Direct Assistance)

- I. Financial Assistance from the Federal Awarding Agency Only
II. Total project costs including grant funds and all other financial participation

a. Salaries and Wages	\$23,063,481.00
b. Fringe Benefits	\$13,493,930.00
c. Total Personnel Costs	\$36,557,411.00
d. Equipment	\$337,910.00
e. Supplies	\$1,877,898.00
f. Travel	\$99,649.00
g. Construction	\$0.00
h. Other	\$9,935,048.00
i. Contractual	\$9,659,164.00
j. TOTAL DIRECT COSTS	\$58,467,080.00
k. INDIRECT COSTS	\$0.00
l. TOTAL APPROVED BUDGET	\$58,467,080.00
m. Federal Share	\$58,467,080.00
n. Non-Federal Share	\$14,449,910.00

34. Accounting Classification Codes

FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	OBJECT CLASS	AMT ACTION FINANCIAL ASSISTANCE	APPROPRIATION
1-G094122	09CH01171902	ACFOHS	41.51	\$57,713,141.00	75-21-1536
1-G094120	09CH01171902	ACFOHS	41.51	\$535,958.00	75-21-1536
1-G094121	09CH01171902	ACFOHS	41.51	\$217,981.00	75-21-1536



Department of Health and Human Services

Administration for Children and Families

Notice of Award

Award# 09CH011719-02-00

FAIN# 09CH011719

Federal Award Date: 06/22/2021

35. Terms And Conditions

STANDARD TERMS

1. Paid by DHHS Payment Management System (PMS), see attached for payment information. This award is subject to the requirements of the HHS Grants Policy Statement (HHS GPS) that are applicable to you based on your recipient type and the purpose of this award.

This includes requirements in Parts I and II (available at <http://www.hhs.gov/grants/grants/policies-regulations/index.html>) of the HHS GPS. Although consistent with the HHS GPS, any applicable statutory or regulatory requirements, including 45 CFR Part 75, directly apply to this award apart from any coverage in the HHS GPS. This award is subject to requirements or limitations in any applicable Appropriations Act. This award is subject to the requirements of Section 106 (g) of the trafficking Victims Protection Act of 2000, as amended (22 U.S.C. 7104). For the full text of the award term, go to <http://www.acf.hhs.gov/discretionary-post-award-requirements>. This award is subject to the Federal Financial Accountability and Transparency Act (FFATA or Transparency) of 2006 subaward and executive compensation reporting requirements. For the full text of the award term, go to <http://www.acf.hhs.gov/discretionary-post-award-requirements>. This award is subject to requirements as set forth in 2 CFR 25.110 Central Contractor Registration (CCR) and DATA Universal Number System (DUNS). For full text go to <http://www.acf.hhs.gov/discretionary-post-award-requirements>.

Consistent with 45 CFR 75.113, applicants and recipients must disclose in a timely manner, in writing to the HHS awarding agency, with a copy to the HHS Office of Inspector General (OIG), all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Subrecipients must disclose, in a timely manner, in writing to the prime recipient (pass through entity) and the HHS OIG, all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Disclosures must be sent in writing to the awarding agency and to the HHS OIG at the following addresses:

The Administration for Children and Families U.S. Department of Health and Human Services Office of Grants Management ATTN: Grants Management Specialist 330 C Street, SW., Switzer Building Corridor 3200 Washington, DC 20201 AND
U.S. Department of Health and Human Services Office of Inspector General ATTN: Mandatory Grant Disclosures, Intake Coordinator 330 Independence Avenue, SW, Cohen Building Room 5527 Washington, DC 20201 Fax: (202) 205-0604 (Include "Mandatory Grant Disclosures" in subject line) or Email: MandatoryGranteeDisclosures@oig.hhs.gov
Failure to make required disclosures can result in any of the remedies described in 45 CFR 75.371 Remedies for noncompliance, including suspension or debarment (See 2 CFR parts 180 & 376 and 31 U.S.C. 3321).

This award is subject to the requirements as set forth in 45 CFR Part 87. This award is subject to HHS regulations codified at 45 CFR Chapter XIII, Parts 1301, 1302, 1303, 1304 and 1305. Attached are terms and conditions, reporting requirements, and payment instructions. Initial expenditure of funds by the grantee constitutes acceptance of this award.

AWARD ATTACHMENTS

SAN BERNARDINO, COUNTY OF

09CH011719-02-00

1. Remarks

30. REMARKS (Continued from previous page)

This action awards \$57,713,141 for operations; \$535,958 for Head Start training and technical assistance; and \$217,981 for Early Head Start training and technical assistance for the 07/01/2021-06/30/2022 budget period. This grant action includes funds for the FY2021 COLA.

The projected operations costs per program based on the application submitted for this period are \$47,545,025 for Head Start and \$10,168,116 for Early Head Start.

The aforementioned funding, federal funded enrollment levels, designated service area and approved program options reflect the approval of the request for grant consolidation. Specifically, this project will absorb the following grant's annual funding and funded enrollment levels for this consolidation: 09HP000209 which includes Early Head Start annual funding levels of \$2,003,808 for operations and \$43,940 for training and technical assistance, and 108 federal funded slots, effective July 1, 2021.

This action awards funds for the cost-of-living adjustment increase for program operations. The projected increases based on the application submitted for this period are \$573,058 for Head Start and \$94,380 for Early Head Start.

This grant action also approves a Non-Federal match waiver for these COLA funds in the amount of \$166,860. The amount of matching funds is now \$14,449,910 at 19.82% for the 07/01/2021 – 06/30/2022 budget period.

This action approves the reduction of 186 Head Start slots pursuant to Section 640(g)(3) of the Head Start Act, effective July 01, 2021. Slots are now approved at 3,624 for HS and 622 for EHS.

This action also approves your request to temporarily increase the number of Head Start home-based slots by 90 from July 1, 2021 – June 30, 2022. Total number of approved home-based slots are 222. This temporary increase in Head Start home-based slots expires July 1, 2022.

This action approves \$337,910 in G094122 for the following equipment purchases:

- One Shade Structure (\$25,000)
- One HVAC (\$10,000)
- Two Playground Structures (\$80,000)
- Four Ford Escape vehicles (\$119,692)
- Two Chevy Malibu vehicles (\$43,532)
- One F-150 Extended Cab Truck (\$37,266)
- Two Vision Screeners (\$14,420)
- One Cisco Switch (\$8,000)

As per Program Instruction ACF-PI-HS-17-04, the grantee is required to submit one semi-annual SF-425 report, one annual SF-425 report, and one final SF-425 report. For the County of San Bernardino, SF-425 reports must be received by:

- Semi-Annual Report: 01/30/2022
- Annual Report: 07/30/2022
- Final Report: 10/30/2022

Additionally, the grantee must submit their SF-429 Real Property Status report via the Online Data Collection System, accessible through GrantSolutions. Your SF-429 report is due by the Annual SF-425 due date given above. Please refer to Program Instruction ACF-PI-HS-17-03 for further details.

Head Start population: 3,624 children.

Designated Head Start service area(s): San Bernardino County, CA.

Approved program option(s) for the Head Start program: Center-based, Home-based.

Early Head Start population: 622 infants, toddlers, and pregnant women.

Designated Early Head Start service area(s): San Bernardino County, CA.

Approved program option(s) for the Early Head Start program: Center-based, Family Child Care, Home-based.

This grant is subject to the requirements included in Attachment 1.

Attachment 1

Award Number: 09CH011719/02

Recipient Organization: County of San Bernardino

This grant is subject to Section 640(b) of the Head Start Act and 45 C.F.R. § 1303.4 requiring a non-federal match of 20 percent of the total cost of the program. This grant is also subject to the requirements in Section 644(b) of the Head Start Act and 45 C.F.R. § 1303.5 limiting development and administrative costs to a maximum of 15 percent of the total costs of the program, including the non-federal match contribution of such costs. The requirements for a non-federal match of 20 percent and the limitation of 15 percent for development and administrative costs apply to the 07/01/2021-06/30/2022 budget period unless a waiver is approved. Any request for a waiver of the non-federal match, or a portion thereof, that meets the conditions under Section 640(b)(1)-(5) of the Head Start Act and 45 C.F.R. § 1303.4 or a waiver of the limitation on development and administrative costs that meets the conditions under 45 C.F.R. § 1303.5 must be submitted in advance of the end of the budget period. Any waiver request submitted after the expiration of the project period will not be considered. The HHS Uniform Administrative Requirements (see 45 C.F.R. § 75.308(c)(1)(ii)) provide the authority to ACF to approve key staff of Head Start grantees. For the purposes of this grant, key staff is defined as the Head Start Director or person carrying out the duties of the Head Start Director if not under that title and the Chief Executive Officer, Executive Director and/or Chief Fiscal Officer if any of those positions is funded, either directly or through indirect cost recovery, more than 50 percent with Head Start funds. Section 653 of the Head Start Act prohibits the use of any federal funds, including Head Start grant funds, to pay any portion of the compensation of an individual employed by a Head Start agency if that individual's compensation exceeds the rate payable for Level II of the Executive Schedule. Prior written approval must be obtained for the purchase of equipment and other capital expenditures as described in 45 C.F.R. § 75.439(a). Prior written approval must also be obtained under 45 C.F.R. § 75.439(b)(3) and 45 C.F.R. Part 1303 Subpart E - Facilities to use Head Start grant funds for the initial or ongoing purchase, construction and major renovation of facilities. No Head Start grant funds may be used toward the payment of one-time expenses, principal and interest for the acquisition, construction or major renovation of a facility without prior written approval of the Administration for Children and Families.