

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

July 27, 2021

FROM

JACQUELYN GREENE, Interim Director, Preschool Services Department

SUBJECT

Budget Adjustment for the Head Start, Early Head Start and Early Head Start-Child Care Partnership Programs

RECOMMENDATION(S)

Authorize the Auditor-Controller/Treasurer/Tax Collector to post the following adjustments as indicated in the Financial Impact section to the Preschool Services Department's 2021-22 budget for \$1,300,187 for the Head Start and Early Head Start, and Early Head Start-Child Care Partnership Programs (Four votes required).

(Presenter: Presenter: Jacquelyn Greene, Interim Director, 383-2025)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Operate in a Fiscally-Responsible and Business-Like Manner.

FINANCIAL IMPACT

This item does not impact Discretionary General Funding (Net County Cost). The Preschool Services Department (PSD) is requesting budget adjustments to the 2021-22 budget as a result of COVID-19 grant funding in the amount of \$1,300,187 received from the United States Department of Health and Human Services, Administration for Children and Families (ACF) for the Head Start, Early Head Start, and Early Head Start-Child Care Partnership Programs. The department requests the Auditor-Controller/Treasurer/Tax Collector to post the following adjustments to the PSD budget:

Funding Center	Commitment Item/GL	Description	Action	Amount	WBSE
5910002221	51001010	Regular Salary	Increase	\$199,963	99.60.1010.48
5910002221	51001110	Members Retirement	Increase	\$98,489	99.60.1010.48
5910002220	52002135	Special Dept Expense	Increase	\$10,000	99.60.1010.48
5910002220	52002181	Cell Phones-Outside	Increase	\$50,000	99.60.1010.48

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Funding Center	Commitment Item/GL	Description	Action	Amount	WBSE
5910002220	52002303	Program Supplies	Increase	\$280,000	99.60.1010.48
5910002220	52002335	Temporary Help	Increase	\$69,120	99.60.1010.48
5910002220	52002455	Consulting	Increase	\$100,000	99.60.1010.48
5910002220	52002835	General Household Expenses	Increase	\$100,000	99.60.1010.48
5910002220	52942941	Conf/Trng/ Seminar Fees	Increase	\$100,000	99.60.1010.48
5910002220	53003252	Delegate Agency Contracts	Increase	\$247,615	99.60.1010.48
5910002220	54404040	Equipment	Increase	\$45,000	99.60.1010.48
5910002221	40509030	Federal Aid for Day Care	Increase	\$298,452	99.60.1010.48
5910002220	40509030	Federal Aid for Day Care	Increase	\$1,001,735	99.60.1010.48

BACKGROUND INFORMATION

PSD operates the Head Start Program, Early Head Start Program, and State Preschool Program in San Bernardino County. The programs provide education, health, cognitive, social/emotional, physical growth and development, and parent involvement services for children ages 0 to 5 with the overall goal of increasing the school readiness of young children in economically disadvantaged families.

On June 22, 2021 (Item No. 51), the Board of Supervisors approved grant award, County Contract No. 21-476 (Award No. 09HE000668-01-00), from ACF in one-time COVID-19 funding for PSD's Head Start programs, in the amount of \$1,300,187, for the period of April 1, 2021 through March 31, 2023. These COVID-19 funds are to be utilized for Preschool Services' COVID-19 related expenses

The recommended budget adjustments will allow PSD to utilize the COVID-19 awarded funds to purchase safety items at all PSD Head Start locations to enable staff to remain safe and follow COVID-19 safety protocols implemented at each site. In addition, this second round of COVID-19 funds will enable PSD to continue to respond to COVID-19, and will be utilized for continued support of distance learning, which includes, but is not limited to a summer session for children

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transitioning into Kindergarten, pallet racks for the COVID-19 storage of supplies, telecommuting, program salaries and benefits, and contracted services. PSD has determined that these investments best support the needs of Head Start children and families in San Bernardino County during this time.

PROCUREMENT

N/A

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Adam Ebright, Deputy County Counsel, 387-5455) on July 12, 2021; Auditor-Controller/Treasurer/Tax Collector (Erika Gomez, General Accounting Manager, 382-3196) July 7, 2021; Finance (Christopher Lange, Administrative Analyst, 386-8393) on July 7, 2021; and County Finance and Administration (Tanya Bratton, Deputy Executive Officer, 388-0332) on July 7, 2021.

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Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Dawn Rowe Seconded: Col. Paul Cook (Ret.)
Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: July 27, 2021



cc: File - Preschool Services Department
CCM 08/5/2021