



Contract Number
20-497 A-2

SAP Number
4400014517

Preschool Services Department

Department Contract Representative	Karol Hamman
Telephone Number	(909) 388-0215
Contractor	Needles Unified School District
Contractor Representative	Jim Rolls
Telephone Number	(760) 326-3891
Contract Term	July 1, 2020 through June 30, 2023
Original Contract Amount	\$1,278,597
Amendment Amount	\$74,122
Total Contract Amount	\$1,352,719
Cost Center	5911522220

IT IS HEREBY AGREED AS FOLLOWS:

AMENDMENT NO. 2:

It is hereby agreed to amend Contract No. 20-497, effective July 1, 2021, as follows:

SECTION V. CONTRACTOR GENERAL RESPONSIBILITIES

Add Paragraphs AA.4, JJ, and KK, to read as follows:

AA.

1. Contractor shall adhere to and participate in County efforts ensuring all individuals and communities have equal access and opportunity to health and wellbeing by providing culturally and linguistically appropriate services to all people of color and culture, age, disabilities, gender, sexual orientation or gender identity including people with limited English proficiency (LEP). Services provided must be respectful of and responsive to the cultural and linguistic needs of County residents.
 - a. Contractor shall assess the demographic make-up and population trends of its service area to identify the cultural and linguistic needs of the eligible service population. Such studies are critical to designing and planning for providing appropriate, effective and equitable services.
 - b. Contractor shall partner with and support community partners in addressing disparities in family stability, health and mental wellness, education, employment, housing and overall delivery of human services. Partnering includes opportunities

for partners and community members to design, implement and evaluate practices, and services ensuring equity and cultural and linguistic appropriateness.

- c. Contractor shall work with County to communicate and provide opportunities for individuals and communities of color and culture to provide feedback on progress and outcomes achieved to address disparities in family stability, health and mental wellness, education, employment, housing and overall delivery of human services.
- d. Contractor shall recruit, promote and support a culturally and linguistically diverse workforce that is responsive to and represents the population being served. This includes trained and competent bilingual staff.
- e. Contractor shall provide training to enhance its workforce knowledge on cultural and linguistic competence. Becoming culturally and linguistically competent is a developmental process and incorporates at all levels the importance of culture, the assessment of cross-cultural relations, vigilance towards the dynamics that result from cultural differences, the expansion of cultural knowledge, and the adaptation of services to meet culturally-unique needs. Providing services in a culturally appropriate and responsive manner is fundamental in any effort to ensure success of high quality and cost-effective health and human services. Offering those services in a manner that fails to achieve its intended result due to cultural and linguistic barriers does not reflect quality of care and is not cost-effective.
- f. To ensure equal access to quality care for diverse populations, Contractors providing health and health care services may adopt the Federal Office of Minority Health Culturally and Linguistically Appropriate Services (CLAS) national standards.
- g. Upon request, Contractor will provide County Human Services evidence of adherence to requirements listed above.

JJ. Contractor shall register with 211 San Bernardino County Inland Empire United Way within thirty (30) days of contract effective date and follow necessary procedures to be included in the 211 database. The Contractor shall notify the 211 San Bernardino County Inland Empire United Way of any changes in program services, location or contact information within ten (10) days of any change. Services performed as a result of being included in the 211 database, are separate and apart from the services being performed under this Contract and payment for such services will not be the responsibility of the County.

KK. To the extent applicable, if Contractor is a business that collects the personal information of a consumer(s) in performing Services pursuant to this Contract, Contractor must comply with the provisions of the California Consumer Privacy Act (CCPA) (Cal. Civil Code §§1798.100, et seq.). For purposes of this provision, "business," "consumer," and "personal information" shall have the same meanings as set forth at Civil Code Section 1798.140. Contractor must contact the County immediately upon receipt of any request by a consumer submitted pursuant to the CCPA that requires any action on the part of the County, including but not limited to, providing a list of disclosures or deleting personal information. Contractor must not sell, market or otherwise disclose personal information of a consumer provided by the County unless specifically authorized pursuant to terms of this Contract. Contractor must immediately provide to the County any notice provided by a consumer to Contractor pursuant to Civil Code section 1798.150(b) alleging a violation of the CCPA that involves personal information received or maintained pursuant to this Contract. Contractor must immediately notify the County if it receives a notice of violation from the California Attorney General pursuant to Civil Code section 1798.155(b).

SECTION VII. FISCAL PROVISIONS

Amend Paragraph A, to read as follows

- A. The maximum amount of reimbursement under this Contract shall not exceed \$1,352,719, of which \$1,126,294 may be federally funded, and shall be subject to availability of funds to the County. The consideration to be paid to Contractor, as provided herein, shall be in full payment for all Contractor's

services and expenses incurred in the performance hereof, including travel and per diem. These funds are divided as follows:

\$449,781	July 1, 2020 through June 30, 2021
\$484,395	July 1, 2021 through June 30, 2022
\$418,543	July 1, 2022 through June 30, 2023

SECTION XII. GENERAL PROVISIONS

Add Paragraph O, to read as follows:

- O. Neither party shall be liable for failure or delay to perform obligations under this Contract, which have become practicably impossible because of circumstances beyond the reasonable control of the applicable party. Such circumstances include without limitation, natural disasters or acts of God; acts of terrorism; labor disputes or stoppages; war; government acts or orders; epidemics, pandemics or outbreak of communicable disease; quarantines; national or regional emergencies; or any other cause, whether similar in kind to the foregoing or otherwise, beyond the party's reasonable control. Written notice of a party's failure or delay in performance due to force majeure must be given to the other party no later than thirty (30) days following the force majeure event commencing, which notice shall describe the force majeure event and the actions taken to minimize the impact thereof. All delivery dates under this Contract affected by force majeure shall be tolled for the duration of such force majeure. The parties hereby agree, when feasible, not to cancel but reschedule the pertinent obligations and deliverables for mutually agreed dates as soon as practicable after the force majeure condition ceases to exist.

ATTACHMENT A – PROGRAM BUDGET

Add Attachment A.1, Program Budget, which is attached to this Amendment and incorporated by reference.

All other terms and conditions of Contract No. 20-497 remain in full force and effect.

SAN BERNARDINO COUNTY

►

Curt Hagman, Chairman, Board of Supervisors

Dated: _____

SIGNED AND CERTIFIED THAT A COPY OF THIS
DOCUMENT HAS BEEN DELIVERED TO THE
CHAIRMAN OF THE BOARD

Lynna Monell
Clerk of the Board of Supervisors
San Bernardino County

By _____
Deputy

NEEDLES UNIFIED SCHOOL DISTRICT

(Print or type name of corporation, company, contractor, etc.)

By ►

(Authorized signature - sign in blue ink)

Name Dr. Mary McNeil

(Print or type name of person signing contract)

Title Superintendent

(Print or Type)

Dated: _____

Address 1900 Erin Drive

Needles, CA 92363

FOR COUNTY USE ONLY

Approved as to Legal Form

►

Adam Ebright, Deputy County Counsel

Date _____

Reviewed for Contract Compliance

►

Becky Giroux, HS Contract Manager

Date _____

Reviewed/Approved by Department

►

Jacquelyn Greene, Interim Director

Date _____

ATTACHMENT A.1 – PROGRAM BUDGET

Needles Unified School District
Needles Head Start /State Preschool
FY 2021-22 Budget

		(Funded Slots)					
		Federal Head Start Funds	COLA 1.22% Budget FY 2021-22	State Head Start Funds	CRRSA Budget FY 2021-22	American Rescue Plan FY 2021-22	Total Budget FY 2021-22
GABI	Description						
A.	Personnel						
A01	Program Managers & Content Area Experts	48,348	590	10,613	-	-	59,551
A02	Teachers/Infant Toddler Teachers	79,295	967	17,406	-	-	97,668
A05	Teacher Aides & Other Education Personnel	38,679	472	8,490	-	9,895	57,537
A08	Nutrition Services Personnel	7,282	89	1,598	-	-	8,969
A11	Other Family & Community Partnership Personnel	33,143	404	7,275	-	-	40,822
A16	Clerical personnel	15,867	194	3,484	-	-	19,545
A17	Fiscal Personnel	-	-	-	-	-	-
A19	Maintenance Personnel	9,082	111	1,994	-	-	11,187
	Total Personnel	231,696	2,827	50,860	-	9,895	295,279
B.	Fringe Benefits						
B01	Social Security(FICA), State Disability, Unemployment	18,815	230	4,130	-	957	24,132
B02	Health/Dental/Life Insurance	23,236	283	5,100	-	-	28,619
B03	Retirement	41,806	510	9,177	-	2,433	53,926
B04	Other Fringe	-	-	-	-	-	-
	Total Fringe Benefits	83,857	1,023	18,407	-	3,390	106,677
C.	Travel						
C01	Staff Out-Of-Town Travel	1640	20	360	-	-	2,020
	Total Travel	1,640	20	360	-	-	2,020
E.	Supplies						
E01	Office Supplies	820	10	180	5,000	4,000	10,010
E02	Child and Family Service Supplies	1,640	20	360	5,000	15,000	22,020
E03	Food Services Supplies	820	10	180	2,966	2,000	5,976
E04	Other Supplies	-	-	-	-	2,600	2,600
	Total Supplies	3,280	40	720	12,966	23,600	40,606
H.	Other						
H02	Rent	-	-	-	-	-	-
H04	Utilities, Telephone	14,760	180	3,240	-	-	18,180
H06	Building Maintenance/Repair and Other Occupancy	-	-	-	-	-	-
H08	Local Travel	-	-	-	-	-	-
H09	Nutrition Services	-	-	-	-	5,000	5,000
H10	Child Services Consultation	3,280	40	720	-	8,000	12,040
H13	Parent Services	-	-	-	-	-	-
H15	Publication/Advertising/Printing	-	-	-	-	-	-
H16	Training or Staff Development	420	5	1,168	-	3,000	4,593
H17	Other	-	-	-	-	-	-
	Total Other	18,460	225	5,128	-	16,000	39,813
	Total Budget	338,933	4,135	75,475	12,966	52,885	484,395
	In-Kind Match Required	84,733	-	-	-	-	84,733