

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
SITTING AS THE GOVERNING BOARD FOR THE FOLLOWING:
SAN BERNARDINO COUNTY
BOARD GOVERNED COUNTY SERVICE AREAS
AND RECORD OF ACTION**

October 5, 2021

FROM

JAMES E. JENKINS, Director, Department of Airports

TERRY W. THOMPSON, Director, Real Estate Services Department

SUBJECT

Department of Airports Short-Term Real Estate Leasing Activity

RECOMMENDATION(S)

1. Acting as the governing body of San Bernardino County, receive list of Department of Airports approved short-term real estate leases procured in accordance with County Policy No. 12-04 and executed pursuant to the Policy and County Code Section 18.014 for the period of August 1, 2021 – August 31, 2021.
2. Acting as the governing body of the Board Governed County Service Area 60 – Apple Valley Airport, receive list of Department of Airports approved short-term real estate leases procured in accordance with County Policy No. 12-04 and executed pursuant to the Policy and County Code Section 18.014 for the period of August 1, 2021 - August 31, 2021.

(Presenter: James E. Jenkins, Director, 387-8810)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Promote the Countywide Vision.

Operate in a Fiscally- Responsible and Business-Like Manner.

FINANCIAL IMPACT

Approval of this item will not require the use of Discretionary General Funding (Net County Cost). There is no financial impact to receive this list of short-term real estate leasing activity at San Bernardino County Airports for the period of August 1, 2021 – August 31, 2021. However, approved short-term leases do result in revenues that are utilized by Department of Airports (Airports) to help offset the cost of airport operations.

The following reflects the Solicitation of Proposal (SOP) and Short-Term Lease (STL) activity for the period August 1, 2021 – August 31, 2021.

SOLICITATION OF PROPOSALS			
Airport	Facility	Proposal Issued	Submission Due Date
Chino Airport	Hangars A-385, A-390 & Ramp Space	8/30/21	10/13/21

Department of Airports Short-Term Real Estate Leasing Activity
October 5, 2021

SHORT-TERM LEASES			
Lessee or Permittee	Agreement Number / Type	Term	Lease or Permit Fee
Tristan Pelayes	CNO-3387	Monthly	\$110
Jerry Knaust	APV-3388	Monthly	\$310
Richard Lovett	APV-3389	Monthly	\$310
James Machin	APV-3390	Monthly	\$310
Harry Monde	APV-3391	Monthly	\$90
Thomas McElhaney	APV-3392	Monthly	\$408
Joseph Magenheimer	APV-3393	Monthly	\$285
Ronald Most	APV-3394	Monthly	\$90
Ronald Most	APV-3395	Monthly	\$90
Elizabeth Oros	APV-3396	Monthly	\$285
Elizabeth Oros	APV-3397	Monthly	\$90
Greg Peterson	APV-3398	Monthly	\$310
Ann Yueh	CNO-3399	Monthly	\$110
Haskell	CNO-3400	Monthly	\$54
William Schuller	APV-3401	Monthly	\$310
Paul Thompson	APV-3402	Monthly	\$310

BACKGROUND INFORMATION

On October 30, 2001 (Item No. 55), the Board of Supervisors adopted County Policy No. 12-04, Leasing County Airport Real Property (Policy). For short-term leases, licenses, permits, and use agreements, the Policy authorizes an SOP or an STL process to lease County Airport property where estimated base rent is equal to or less than \$5,000 and the term (including options) is equal to or less than five years. STLs that are procured pursuant to the Policy are executed by the Director of the Department of Airports and the Director of the Real Estate Services Department in accordance with the Policy and County Code Section 18.014. The Policy requires that the Airports and Real Estate Services Departments prepare a timely, but not less than monthly, agenda item to the Board of Supervisors reporting the SOPs commenced and the STLs executed under the Policy.

PROCUREMENT

The foregoing agreements were procured pursuant to County Policy No. 12-04, Leasing County Airport Real Property.

REVIEW BY OTHERS

This item has been reviewed by Real Estate Services Department (Jennifer Costa, Assistant Director, 387-5252) on September 2, 2021; County Counsel (Agnes Cheng, Deputy County Counsel, 387-5455) on September 2, 2021; Finance (Elias Duenas, Administrative Analyst, 387-4052) September 14, 2021; and County Finance and Administration (Robert Saldana, Deputy Executive Officer, 387-5423) on September 20, 2021.

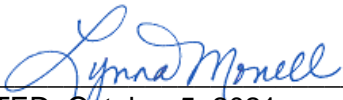
**Department of Airports Short-Term Real Estate Leasing Activity
October 5, 2021**

Record of Action of the Board of Supervisors
San Bernardino County
Board Governed County Service Areas

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Col. Paul Cook (Ret.)
Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: October 5, 2021



cc: File - SEP/Board Governed County Service Area - CSA 60
(Apple Valley Airport)
CCM 10/13/2021