Clerk of the Board of Supervisors
CEQA Document Filing
SAP Transfer Request

Please complete the following information and submit to the Clerk of the Board with the associated CEQA documentation for filing.
Clerk of the Board staff will initiate a Journal Transfer (ZJ) in SAP for department staff approval.

Department Name	Real Estate Services Department
Department Contact	Shadae Martinez
Contact Phone Number	387-5115
Project Name	800MHz Generator Replacement Glen Helen Tower Project. 10.10.0923
Board of Supervisors Meeting date (if applicable)	11/16/21

General Ledger	Amount	WBSE	Internal Order #	Text
54104010	**$50.00**	**10.10.0923.03**		**NOE**

Special Instructions:

_____ _____

Requester Signature   Date

_____ _____

Department - Fiscal Requester   Department - Fiscal Approver

_____ _____

Date   Date

Clerk of the Board use:

Processed by:	Date	Document Number