



San Bernardino County

Legislation Text

File #: 7348, Agenda Item #: 4

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

January 10, 2023

FROM

JESSE ARMENDAREZ, Second District Supervisor, Board of Supervisors

SUBJECT

Employment Contracts for Support Services to the Second Supervisorial District

RECOMMENDATION(S)

1. Approve Employment Contract with Acquanetta Warren to provide support services to the Second District Supervisor as a District Director, effective January 3, 2023, for an estimated annual cost of \$68,793 (Salary - \$60,258, Benefits - \$8,535).
2. Approve Employment Contract with Naseem Farooqi to provide support services to the Second District Supervisor as a Special Assistant, effective January 3, 2023, for an estimated annual cost of \$235,853 (Salary - \$151,445, Benefits - \$84,408).
3. Approve Employment Contract with Angel Ramirez to provide support services to the Second District Supervisor as a Special Projects Coordinator, effective January 3, 2023, for an estimated annual cost of \$88,040 (Salary - \$50,398, Benefits - \$37,642).
4. Approve Employment Contract with Priscilla Bugayong to provide support services to the Second District Supervisor as a Field Representative I, effective January 14, 2023, for an estimated annual cost of \$82,637 (Salary - \$45,178, Benefits - \$37,459).
5. Approve Amendment No. 1 to Employment Contract No. 22-1178 with Cindy Dalton to continue to provide support services to the Second District as an Executive Secretary, updating the costs related to this contract to the Second District's 2022-23 budget effective December 31, 2022.
6. Approve Amendment No. 1 to Employment Contract No. 22-1179 with Neiland Derry to provide support services to the Second District Supervisor as a Director of Transition, updating the costs related to this contract to the Second District's 2022-23 budget effective December 31, 2022.

(Presenter: Jesse Armendarez, Second District Supervisor, 387-4833)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Operate in a Fiscally-Responsible and Business-Like Manner.

FINANCIAL IMPACT

Approval of this employment contract will not require the use of additional Discretionary General Funding (Net County Cost). Sufficient appropriation exists within the Second District's 2022-23 budget to fund the costs related to these employment contracts and will be included in future recommended budgets.

BACKGROUND INFORMATION

Staff services to members of the Board of Supervisors (Board) are provided through contractual arrangement,

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as required by the County Charter. Recommendation Nos. 1 through 3 would engage Acquanetta Warren as a District Director, Naseem Farooqi as a Special Assistant, and Angel Ramirez as a Special Projects Coordinator to provide support services for the Second District Supervisor, retroactively effective January 3, 2023. Recommendation No. 4 would engage Priscilla Bugayong to provide support services as a Field Representative I for the Second District Supervisor, effective January 14, 2023. On December 6, 2022 (Item No. 19), the Board approved Employment Contract Nos. 22-1178 and 22-1179 to engage Cindy Dalton as an Executive Secretary and Neiland Derry to provide support services as a Director of Transition for the newly elected Second District Supervisor, retroactively effective November 28, 2022. Recommendation Nos. 5 and 6 would amend Contract Nos. 22-1178 and 22-1179 to update funding costs to the County Administrative Office's 2022-23 budget from November 28, 2022, through December 30, 2022, and reflect that effective December 31, 2022, all costs related to these contracts will be funded by the Second District's 2022-23 budget.

Either party may terminate the contract at any time without cause with a 14-day prior written notice to the other party. The contract may be terminated for just cause immediately by the County.

PROCUREMENT

Not applicable.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Cynthia O'Neill, Principal Assistant County Counsel, and Jamie Ryan, Supervising Deputy County Counsel, 387-5455) on December 20, 2022; Human Resources (Gina King, Deputy Director, 387-5571) on December 21, 2022; Finance (Stephanie Maldonado, Administrative Analyst, 387-4378, and Erika Rodarte, Administrative Analyst, 387-4919) on December 21, 2022; and County Finance and Administration (Paloma Hernandez-Barker, Deputy Executive Officer, and Matthew Erickson, County Chief Financial Officer, 387-5423) on December 22, 2022.