



San Bernardino County

Legislation Text

File #: 2235, Agenda Item #: 31

REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS OF THE COUNTY OF SAN BERNARDINO AND RECORD OF ACTION

June 2, 2020

FROM

LAURIE ROZKO, Director, Purchasing Department

SUBJECT

Ratify Emergency Purchases Due To Novel Coronavirus/COVID-19

RECOMMENDATION(S)

Ratify action taken by the Director of Purchasing to make emergency purchases over \$200,000 as shown in the table in the Financial Impact section, in response to COVID-19 for the period of March 19, 2020 through May 12, 2020.

(Presenter: Laurie Rozko, Director, 387-2074)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Operate in a Fiscally-Responsible and Business-Like Manner.

Provide for the Safety, Health and Social Service Needs of County Residents.

Pursue County Goals and Objectives by Working with Other Agencies.

FINANCIAL IMPACT

Approval of this item will ratify the following purchases, and will not result in the use of additional Discretionary General Funding (Net County Cost).

| Date | Item Name | Supplier Name | Total Value |
|-----------|-----------------------------------|--------------------------------|-------------|
| 3/19/2020 | EARLOOP MASKS AND ISOLATION GOWNS | TRI COUNTY DENTAL SUPPLY | \$221,965 |
| 3/23/2020 | LAPTOPS | DELL MARKETING LP | \$215,762 |
| 3/24/2020 | KN95 MASKS | ADVANCED SHELTER SYSTEMS INC | \$305,581 |
| 4/2/2020 | FACE MASKS | MEDLINE INDUSTRIES INC | \$432,832 |
| 4/2/2020 | N95 MASKS | INNOVATIONS SPECIALTY INC | \$385,099 |
| 4/4/2020 | COVID TEST KITS | HENRY SCHEIN INC | \$712,806 |
| 4/7/2020 | RESTROOM & SHOWER TRAILER RENTAL | UNITED SITE SERVICES OF CA INC | \$446,914 |
| 4/7/2020 | RESTROOM & SHOWER TRAILER RENTAL | UNITED SITE SERVICES OF CA INC | \$712,029 |

| | | | |
|-----------|--------------------------|-------------------------------------|-------------|
| 4/8/2020 | VMWARE LICENSES | SIDEPATH INC | \$363,875 |
| 4/10/2020 | GENEXPERT MODULE | CEPHEID | \$322,201 |
| 4/14/2020 | SURGICAL GOWNS | TACTICAL & SURVIVAL SPECIALTIES INC | \$587,271 |
| 4/16/2020 | DEFIBRILLATORS | ZOLL MEDICAL CORP | \$247,168 |
| 4/17/2020 | N95 MASKS | JIE SHA | \$540,000 |
| 4/21/2020 | PHARMACEUTICALS | CARDINAL HEALTH | \$311,066 |
| 4/22/2020 | FACE SHIELDS | ZVERSE INC | \$273,500 |
| 4/28/2020 | THERMOMETERS | WIMPLUS INC | \$233,280 |
| 4/28/2020 | KN95 MASKS | MAYFLOWER INTERNATIONAL LLC | \$255,300 |
| 5/1/2020 | KN95 MASKS | VPL MEDICAL INC | \$353,200 |
| 5/11/2020 | HAND SANITIZER | STAPLES | \$202,300 |
| 5/12/2020 | LYSOL DISINFECTANT SPRAY | WIMPLUS INC. | \$540,000 |
| 5/12/2020 | SANITIZER WIPES | GRAINGER | \$1,632,960 |
| | | TOTAL | 9,295,109 |

Listed expenditures include emergency purchases by County departments where the expense is charged to the department account codes and purchases of Personal Protective Equipment (PPE) where Purchasing incurs the initial expenditure, distributes the needed products, and then seeks reimbursement from ordering County departments or impacted businesses. Departments track and report these costs for the purpose of seeking FEMA and Coronavirus Aid, Relief, and Economic Security (CARES) Act reimbursement.

BACKGROUND INFORMATION

On March 4, 2020, the State of California declared a state of emergency as a result of the COVID-19 outbreak. On March 10, 2020, the San Bernardino County (County) Public Health Officer declared a local health emergency to help ensure County government and the public were prepared for a COVID-19 outbreak. On this date, the Board of Supervisors (Board) authorized the Purchasing Agent to make necessary emergency purchases of goods, services, equipment and personnel in response to the COVID-19 pandemic.

As of April 7, 2020, expenditures totaled approximately \$1.4 million when the Board approved a \$4.0 million increase to Purchasing's appropriation, with the understanding that the bulk of the emergency expenditures would be reimbursed by departments. On May 7, 2020, the Board approved a \$7.5 million increase in appropriation for Purchasing to make purchases of safety guards at workstations, protective clothing, face coverings, disinfecting supplies, hand sanitizers and gloves to assist businesses in reopening while maintaining sanitary protocols and social distancing guidelines. These businesses are to reimburse the County for costs related to these supplies. On May 19, 2020, the Board approved an additional \$6.0 million for Purchasing to continue to purchase personal protective equipment (PPE) for County departments and local cities who may require supplies.

Under County Policy 11-04, emergency purchases exceeding \$200,000 are to be presented to the Board for ratification following the emergency. Due to the anticipated duration of this emergency, Purchasing plans to present emergency purchases each quarter.

PROCUREMENT

N/A

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Suzanne Bryant, Deputy County Counsel, 387-5455) on

May 15, 2020; Finance (Joon Cho, Administrative Analyst, 387-5402) on May 15, 2020; and County Finance and Administration (Kelly Welty, Deputy Executive Officer, 387-4376) on May 18, 2020.