



San Bernardino County

Legislation Text

File #: 4621, Agenda Item #: 5

REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS OF SAN BERNARDINO COUNTY AND RECORD OF ACTION

July 27, 2021

FROM

JANICE RUTHERFORD, Second District Supervisor, Board of Supervisors

SUBJECT

Employment Contract for Support Services to the Second Supervisorial District

RECOMMENDATION(S)

Approve new employment contract with Kenneth Hunt to provide support services to the Second District Supervisor as Chief of Staff, effective July 31, 2021, for an estimated annual cost of \$252,465 (Salary - \$156,125, Benefits - \$96,340).

(Presenter: Janice Rutherford, Second District Supervisor, 387-4833)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Operate in a Fiscally-Responsible and Business-Like Manner.

FINANCIAL IMPACT

Approval of this employment contract will not require the use of additional Discretionary General Funding (Net County Cost). Sufficient appropriation exists within the Second District's 2021-22 budget to fund the costs related to this employment contract.

BACKGROUND INFORMATION

Staff services to members of the Board of Supervisors (Board) are provided through contractual arrangement, as required by the County Charter. The recommended employment contract would engage Kenneth Hunt to provide support services to the Second District Supervisor as Chief of Staff, effective July 31, 2021. Either party may terminate the contract at any time without cause with a 14-day prior written notice to the other party. The contract may be terminated for just cause immediately by the County.

PROCUREMENT

N/A

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Cynthia O'Neill, Principal Assistant County Counsel, 387-5455) July 19, 2021; Human Resources (Gina King, Human Resources Division Chief, 387-5571) on July 19, 2021; Finance (Stephenie Shea, Administrative Analyst, 387-4919) on July 15, 2021; and County Finance and Administration (Matthew Erickson, County Chief Financial Officer, 387-5423) on July 15, 2021.