



San Bernardino County

Legislation Text

File #: 5355, Agenda Item #: 42

REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS OF SAN BERNARDINO COUNTY AND RECORD OF ACTION

January 11, 2022

FROM

BRADLEY GATES, Interim Director, Workforce Development Department

SUBJECT

Travel Request for Four Workforce Development Board Members to Attend the 2022 National Association of Workforce Boards Forum Conference and Participate in Legislative Meetings in Washington D.C.

RECOMMENDATION(S)

Approve travel for four Workforce Development Board members to attend the 2022 National Association of Workforce Boards Forum conference and participate in legislative meetings in Washington D.C. from April 11, 2022 through April 15, 2022, at an estimated cost of \$14,424.

(Presenter: Bradley Gates, Interim Director, 387-9856)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Create, Maintain and Grow Jobs and Economic Value in the County.

Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.

FINANCIAL IMPACT

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost). Travel expenses of Workforce Development Board (WDB) members are funded through the Workforce Innovation and Opportunity Act (WIOA). The total estimated cost of travel and attendance at the 2022 National Association of Workforce Boards Forum conference is \$14,424, as outlined in the following chart, at a total cost per traveler of \$3,606.

Expense	Amount
Airfare: (4 individuals x \$1,020)	\$4,080
Lodging: (4 individuals x \$315 x 4 nights)	\$5,040
Registration: (4 individuals x \$800)	\$3,200
Meals: Breakfast 5 x \$11, Lunch 5 x \$15, Dinner 4 x \$24 (4 individuals x \$226)	\$904
Other Costs (taxi, tips, luggage, hotel taxes): (4 individuals x \$300)	\$1,200
Total	\$14,424

Adequate appropriation and revenue have been included in the Workforce Development Department's (WDD)

2021-22 budget (571-2260).

BACKGROUND INFORMATION

WDD is requesting approval for four WDB members to attend the 2022 National Association of Workforce Boards Forum conference (Forum) and participate in legislative meetings in Washington D.C. from April 11, 2022 through April 15, 2022. During the conference, San Bernardino County WDB members will be given the opportunity to meet with workforce development professionals and leaders from business, government, labor, and education to gain insights about the current state of our nations' workforce system. By attending the Forum, WDB members will participate in interactive workshops and presentations with national workforce development experts and become better equipped to build competitive capacity for the local economy by addressing the needs of businesses and career seekers and refining the workforce system within our region.

Additionally, attending WDB members will learn best practices that will strengthen their ability to shape the strategic direction of the County workforce system. On April 14, 2022, WDB members and WDD staff will participate in visits with key Congressional members and their staff in order to cultivate relationships with legislative decision-makers and help shape workforce policy direction at the federal level. During these meetings, WDB members will seek to inform and educate legislators about key issues surrounding the implementation of WIOA and its impact at the local level. WDB members will also have an opportunity to share information about the successful workforce programs in San Bernardino County.

PROCUREMENT

N/A

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Sophie A. Akins, Deputy County Counsel, 387-5455) on November 30, 2021; (Kathleen Gonzalez, Administrative Analyst, 387-5412) on December 7, 2021; and County Finance and Administration (Robert Saldana, Deputy Executive Officer, 387-5423) on December 16, 2021.