



# San Bernardino County

## Legislation Text

**File #: 6142, Agenda Item #: 95**

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
SITTING AS THE GOVERNING BOARD FOR THE FOLLOWING:  
SAN BERNARDINO COUNTY  
BOARD GOVERNED COUNTY SERVICE AREAS  
AND RECORD OF ACTION**

**June 14, 2022**

**FROM**

**JAMES E. JENKINS, Director, Department of Airports**

**TERRY W. THOMPSON, Director, Real Estate Services Department**

**SUBJECT**

**Department of Airports Short-Term Real Estate Leasing Activity**

**RECOMMENDATION(S)**

1. Acting as the governing body of San Bernardino County, receive a list of Department of Airports approved short-term real estate leases procured in accordance with County Policy No. 12-04 and executed pursuant to the Policy and County Code Section 18.014 for the period of February 1, 2022 through April 30, 2022.
2. Acting as the governing body of the Board Governed County Service Area 60 - Apple Valley Airport, receive list of Department of Airports approved short-term real estate leases procured in accordance with County Policy No. 12-04 and executed pursuant to the Policy and County Code Section 18.014 for the period of February 1, 2022 through April 30, 2022.

(Presenter: James E. Jenkins, Director, 387-8810)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Promote the Countywide Vision.**

**Operate in a Fiscally- Responsible and Business-Like Manner.**

**FINANCIAL IMPACT**

Approval of this item will not require the use of Discretionary General Funding (Net County Cost). There is no financial impact to receive this list of short-term real estate leasing activity at San Bernardino County Airports for the period of February 1, 2022 through April 30, 2022. However, approved short-term leases do result in revenues that are utilized by the Department of Airports (Airports) to help offset the cost of airport operations.

The following reflects the Solicitation of Proposal (SOP) and Short-Term Lease (STL) activity for the period of February 1, 2022 through April 30, 2022.

<b>SOLICITATION OF PROPOSALS</b>			
<b>Airport</b>	<b>Facility</b>	<b>Proposal Issued</b>	<b>Submission Due Date</b>

Chino (CNO)	Dome Hangar 4 (A-435)	January 5, 2022	February 23, 2022
Twentynine Palms (TNP)	Hangar 1	January 5, 2022	February 23, 2022

**SHORT-TERM LEASES**

<b>Lessee or Permittee</b>	<b>Agreement Number / Type</b>	<b>Term</b>	<b>Lease or Permit Fee</b>
Terry Windust	CNO-3512	Monthly	\$110
Jennifer Rose	CNO-3513	Monthly	\$445
Jennifer Rose	CNO-3514	Monthly	\$110
Jennifer Rose	CNO-3515	Monthly	\$110
Gary Brenner	CNO-3516	Monthly	\$55
Planes of Fame Air Mus	CNO-3517	20 Days	\$50.20
Mach One Air Charters	CNO-3518	59 Days	\$552.83
LiAnne Larson	CNO-3519	Monthly	\$55
Steven Johnson	CNO-3520	Monthly	\$55
Santiago Communities	CNO-3521	Annually	\$6,313
Michael Fetyko	CNO-3522	Daily	\$23.65
Threshold Technologies	CNO-3523	Monthly	\$0
Fox Nurseries	CNO-3524	Over 4 yrs	\$443,031
Ed Flannagan	CNO-3525	9 Months	\$1,400
Affordable Avionics DB	CNO-3526	Monthly	\$0
Gangyi Zhou	CNO-3527	Monthly	\$55
Gary Toler	CNO-3528	Monthly	\$310
John Cheng	CNO-3529	Monthly	\$55
Crawford Co Production	CNO-3530	Daily	\$1,213
Mach One Air Charters	CNO-3518-A1	90 Days	\$843.30
Adventure Air, LLC.	CNO-3531	Annually	\$750
Duane Hillberg	CNO-3532	Monthly	\$55
Duane Hillberg	CNO-3533	Monthly	\$55
Shane Rogers	CNO-3534	Monthly	\$55
Shane Rogers	CNO-3535	Monthly	\$55
San Bernardino County	002-3536	Monthly	\$0
Chris Lee	APV-3537	Monthly	\$50
Big Indie Burial, Inc.	CNO-3538	Daily	\$2,805.40
Edwin Marin	APV-3539	Monthly	\$50
Dennis Pattie	APV-3540	Monthly	\$310
People's Care	CNO-3541	3 Months	\$912

**BACKGROUND INFORMATION**

On October 30, 2001 (Item No. 55), the Board of Supervisors adopted County Policy No. 12-04, Leasing County Airport Real Property (Policy). For short-term leases, licenses, permits, and use agreements, the Policy authorizes a SOP or a STL process to lease County Airport property where estimated base rent is equal to or less than \$5,000 and the term (including options) is equal to or less than five years. STLs that are procured pursuant to the Policy are executed by the Director of the Department of Airports and the Director of the Real Estate Services Department (RESA) in accordance with the Policy and County Code Section 18.014. The Policy requires Airports and RESA prepare a timely, but not less than monthly, agenda item to the Board of Supervisors reporting the SOPs commenced and the STLs executed under the Policy.

#### **PROCUREMENT**

The foregoing agreements were procured pursuant to County Policy No. 12-04, Leasing County Airport Real Property.

#### **REVIEW BY OTHERS**

This item has been reviewed by Real Estate Services Department (Lyle Ballard, Real Property Manager, 387-5000) on May 16, 2022; County Counsel (Agnes Cheng, Deputy County Counsel, 387-5455) on May 12, 2022; Finance (Elias Duenas, Administrative Analyst, 387-4052) on May 17, 2022; and County Finance and Administration (Valerie Clay, Deputy Executive Officer, 387-5423) on May 17, 2022.