



San Bernardino County

Legislation Text

File #: 7020, Agenda Item #: 105

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
SITTING AS THE GOVERNING BOARD FOR THE FOLLOWING:
SAN BERNARDINO COUNTY
BOARD GOVERNED COUNTY SERVICE AREAS
AND RECORD OF ACTION**

November 15, 2022

FROM

JAMES E. JENKINS, Director, Department of Airports

TERRY W. THOMPSON, Director, Real Estate Services Department

SUBJECT

Department of Airports Short-Term Real Estate Leasing Activity

RECOMMENDATION(S)

1. Acting as the governing body of San Bernardino County, receive a list of Department of Airports approved short-term real estate leases procured in accordance with County Policy No. 12-04 and executed pursuant to the Policy and County Code Section 18.0104 for the period of September 1, 2022 through September 30, 2022.
2. Acting as the governing body of the Board Governed County Service Area 60 - Apple Valley Airport, receive a list of Department of Airports approved short-term real estate leases procured in accordance with County Policy 12-04, and executed pursuant to the Policy and County Code Section 18.0104 for the period of September 1, 2022 through September 30, 2022.

(Presenter: James E. Jenkins, Director, 387-8810)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Promote the Countywide Vision.

Operate in a Fiscally- Responsible and Business-Like Manner.

FINANCIAL IMPACT

Approval of this item will not require the use of Discretionary General Funding (Net County Cost). There is no financial impact to receive this list of short-term real estate leasing activity at San Bernardino County Airports for the period of September 1, 2022 through September 30, 2022. However, approved short-term leases do result in revenues that are utilized by the Department of Airports (Airports) to help offset the cost of airport operations.

The following reflects the Solicitation of Proposal (SOP) and Short-Term Lease (STL) activity for the period of September 1, 2022 through September 30, 2022.

SOLICITATION OF PROPOSALS

Airport	Facility	Proposal Issued	Submission Due Date
Chino Airport	Parcel 7b (APN 1055-21 and -03)	8/11/2022	9/8/2022

SHORT-TERM LEASES

Lessee or Permittee	Agreement Number / Type	Term	Lease or Permit Fee
US Navy Recruiting Office	APV-3602	Daily	\$0
Steve Johnston	CNO-3603	Monthly	\$464
Liberty Utilities, LLC.	APV-3604	Daily	\$0
Riverside Preparatory School	APV-3605	Daily	\$0
High Desert Partnership Inc.	APV-3606	Daily	\$0
US Army Recruiting Office	APV-3607	Daily	\$0
El Dorado Broadcasters, Inc.	APV-3608	Daily	\$0
Tanya Inglis DBA Inglis Cakes	APV-3609	Daily	\$0
Mojave Water Agency Public Works	APV-3610	Daily	\$0
Gavin Moya DBA Gavin's	APV-3611	Daily	\$175
The Academy of Model Aeronautics	APV-3612	Daily	\$175
The Town of Apple Valley	APV-3613	Daily	\$0
Girl Scouts of Greater Los Angeles	APV-3614	Daily	\$175
US Marine Corps Recruiting Office	APV-3615	Daily	\$0
Blue Chip Foodsystems, Inc.	APV-3616	Daily	\$525
John Campbell DBA Campbell's	APV-3617	Daily	\$175
San Bernardino County Office of Planning	APV-3618	Daily	\$0
Abby's Cakes and Moore's	APV-3619	Daily	\$175
2 Crafty Betties	APV-3620	Daily	\$175
Option One Corporation	APV-3621	Daily	\$0
Sacramento Squadron No. 1 Association	APV-3622	Daily	\$0
Alaska USA Federal Credit Union	APV-3623	Daily	\$0
Air Methods Corporation	APV-3624	Daily	\$0
Inland Empire Health Plan	APV-3625	Daily	\$0
Stempilot, Inc.	APV-3626	Daily	\$175
Jose Navarro DBA Fun 4 All	APV-3627	Daily	\$350
Apple Valley Post 256, Tenth	APV-3628	Daily	\$0
California			
Helinet Aviation	APV-3629	Daily	\$33

Helinet Aviation	APV-3630	Monthly	\$55
US Air Force Recruitment	APV-3231	Daily	\$0

BACKGROUND INFORMATION

On October 30, 2001 (Item No. 55), the Board of Supervisors adopted County Policy No. 12-04, Leasing County Airport Real Property (Policy). For short-term leases, licenses, permits, and use agreements, the Policy authorizes a SOP or a STL process to lease County Airport property where estimated base rent is equal to or less than \$5,000 and the term (including options) is equal to or less than five years. STLs that are procured pursuant to the Policy are executed by the Director of Airports and the Director of the Real Estate Services Department (RESD) in accordance with the Policy and County Code Section 18.0104. The Policy requires Airports and RESD to prepare a timely, but not less than monthly, agenda item to the Board of Supervisors reporting the SOPs commenced and the STLs executed under the Policy.

PROCUREMENT

The foregoing agreements were procured pursuant to County Policy No. 12-04, Leasing County Airport Real Property.

REVIEW BY OTHERS

This item has been reviewed by Real Estate Services Department (Lyle Ballard, Real Property Manager, 387-5000) on October 20, 2022; County Counsel (Agnes Cheng, Deputy County Counsel, 387-5455) on October 12, 2022; Finance (Elias Duenas, Administrative Analyst, 387-4052), on October 20, 2022; and County Finance and Administration (Valerie Clay, Deputy Executive Officer, 387-5423) on October 24, 2022.